

**WORK SESSION
OF THE
ELMWOOD PARK MAYOR AND COUNCIL
ACTION ITEMS
DECEMBER 5, 2024
7:00 P.M.**

1. CALL TO ORDER:

The Work Meeting of the Elmwood Park Mayor and Council for December 5, 2024 was called to order by Borough Clerk Shanee Morris at 7:01PM. The Statement of Compliance was read.

Councilmembers Fasolo, Golabek, Pellegrine, Troisi and Council President Sheridan were present. Also present were Mayor Colletti, Borough Clerk Shanee Morris, Borough Administrator Michael Foligno and Borough Attorney Kyle Trent.

2. PRAYER & FLAG SALUTE:

3. STATEMENT OF COMPLIANCE:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 6, 2024 and published on January 10, 2024.

4. RESOLUTIONS:

R-379-24 Authorizing the Hiring of Entry Level Police Officer – Darla Kertesz
R-380-24 Authorizing the Hiring of Entry Level Police Officer – Michael Trizano

5. CONSENT AGENDA:

R-381-24 Appointment of Full-Time Public Safety Telecommunicator - Police Department
Jasmine Munoz
R-382-24 Appointment of Full-Time Public Safety Telecommunicator - Police Department
Domenick Provenzano
R-383-24 Award Proposal to DMR Architects for the Fourth Round Housing Element and
Fair Share Plan
R-384-24 Resolution to Approve the Consent Agenda

6. WORK SESSION: NON-ACTION ITEMS

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-379-24**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCILMAN FASOLO**

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –
DARLA KERTESZ**

WHEREAS, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

WHEREAS, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

WHEREAS, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

WHEREAS, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective December 6, 2024:

Darla Kertesz

and;

BE IT FURTHER RESOLVED, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024
Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis				X	Pellegrine	X			
Fasolo	X				Troisi	X			
Golabek				X	Sheridan	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-380-24**

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCILMAN FASOLO**

**AUTHORIZING THE HIRING OF ENTRY LEVEL POLICE OFFICER –
MICHAEL TRIZANO**

WHEREAS, N.J.S.A. 11A:4-1.3 authorizes the appointment of entry level police officers who have successfully passed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission without the need to take an entry-level Civil Service examination so long as certain prerequisites are met; and

WHEREAS, the Borough meets the prerequisites for appointments pursuant to N.J.S.A. 11A:4-1.3; and

WHEREAS, the Mayor and Council have determined that authorizing appointments pursuant to N.J.S.A. 11A:4-1.3 is in the best interest of the Borough; and

WHEREAS, that individuals who have successfully completed a Basic Course for Police Officers training course at a school approved and authorized by the New Jersey Police Training Commission may be appointed to entry level police officer positions within the Borough without the need to take an entry-level Civil Service examination pursuant to N.J.S.A. 11A:4-1.3;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the following named be and is hereby appointed as a Police Officer in the Police Department of the Borough of Elmwood Park, effective December 6, 2024:

Michael Trizano

and;

BE IT FURTHER RESOLVED, that remuneration is set at the rate as per the 2018-2025 PBA Contract effective March 15, 2018.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024
Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis				X	Pellegrine	X			
Fasolo	X				Troisi	X			
Golabek				X	Sheridan	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-381-24**

CONSENT AGENDA

**RESOLUTION BY: COUNCILMAN FASOLO
SECONDED BY: COUNCIL PRESIDENT SHERIDAN**

**APPOINTMENT OF FULL-TIME PUBLIC SAFETY TELECOMMUNICATOR
POLICE DEPARTMENT
JASMINE MUNOZ**

WHEREAS, the Police Chief requested the promotion of a part-time public safety telecommunicator to a full-time public safety telecommunicator due to a vacancy; and

WHEREAS, it is the recommendation of the Police Chief to appoint Jasmine Munoz to said position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey, that Jasmine Munoz be and is hereby promoted to a full-time public safety telecommunicator at a rate set forth in the salary ordinance; and

BE IT FURTHER RESOLVED, that said appointment is effective December 23, 2024.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST:
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis				X	Pellegrine	X			
Fasolo	X				Troisi	X			
Golabek				X	Sheridan	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-382-24**

CONSENT AGENDA

**RESOLUTION BY: COUNCILMAN FASOLO
SECONDED BY: COUNCIL PRESIDENT SHERIDAN**

**APPOINTMENT OF FULL-TIME PUBLIC SAFETY TELECOMMUNICATOR
POLICE DEPARTMENT
DOMENICK PROVENZANO**

WHEREAS, the Police Chief requested the appointment of a new full-time public safety telecommunicator due to a vacancy; and

WHEREAS, it is the recommendation of the Police Chief to appoint Domenick Provenzano to said position;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey, that Domenick Provenzano be and is hereby appointed as a full-time public safety telecommunicator at a rate set forth in the salary ordinance; and

BE IT FURTHER RESOLVED, that said appointment is effective to December 23, 2024.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis				X	Pellegrine	X			
Fasolo	X				Troisi	X			
Golabek				X	Sheridan	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-383-24**

CONSENT AGENDA

**RESOLUTION BY: COUNCILMAN FASOLO
SECONDED BY: COUNCIL PRESIDENT SHERIDAN**

**AWARD PROPOSAL TO DMR ARCHITECTS FOR THE FOURTH ROUND HOUSING
ELEMENT AND FAIR SHARE PLAN**

WHEREAS, the Borough is in receipt of a proposal for professional services related to the Fourth Round Housing Element and Fair Share Plan; from DMR Architects; and

WHEREAS, the proposal notes the following costs: Phase 100 \$35,000.00, Phase 200 and 300 \$22,000.00 hourly estimate, Reimbursables (estimated) \$850.00 amount totaling \$57,850.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby awards the proposal for professional services for the Fourth Round Housing Element and Fair Share Plan to DMR Architects in an amount not to exceed \$57,850.00.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

December 4, 2024

Dated

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST:
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis				X	Pellegrine	X			
Fasolo	X				Troisi	X			
Golabek				X	Sheridan	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-384-24**

CONSENT AGENDA

**RESOLUTION BY: COUNCILMAN FASOLO
SECONDED BY: COUNCIL PRESIDENT SHERIDAN**

RESOLUTION TO APPROVE THE CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the actions noted in the Consent Agenda, Resolutions R-381-24 through R-384-24 be and are hereby approved and the proper officers are directed to take necessary action on same.

APPROVED: December 5, 2024

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, RMC, CMR
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis				X	Pellegrine	X			
Fasolo	X				Troisi	X			
Golabek				X	Sheridan	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 5th day of December 2024. Signed and sealed before me.

Shanee Morris, RMC, CMR
Borough Clerk

Dated

Work Meeting Agenda Items:

PUBLIC HEARING:

No one from the public wished to be heard.

1 – 41 SLATER DRIVE

Borough Administrator Chief Foligno gave a brief background and introduced Glenn Pantel to discuss 41 Slater Drive. He requested for the Borough to consider changing the current zone from POP to IG so that a warehouse can be put in place. He also asked for the Mayor and Council to consider designating the area an area in need of redevelopment. There was a brief discussion with the Mayor and Council. Borough Administrator Foligno will connect them with the Borough Planner and Tax Assessor.

2 – ENGINEERS REPORT

- a. **Monthly Status Report** – Matthew Basile sat in place of Michael Kobylarz from Alaimo Engineering and went through the report.
- b. **Proposal for Professional Services – Borough Park Phase II Improvements** – Councilwoman Troisi would like to add softball field to wording and asked for a start date.

3 – RESOLUTIONS

- a. **Award Cherry Hill Park Paving – Change Order** – A resolution will be placed on the December 19, 2024 Mayor and Council Regular Meeting.
- b. **Fire Department Clothing Allowance 2024** – A resolution will be placed on the December 19, 2024 Mayor and Council Regular Meeting.

4 – DISCUSSION

- a. **Bergen County Utilities Authority Public Notice** – No discussion ensued.
- b. **Proposed Holiday Schedule 2025** – No discussion ensued.
- c. **Proposed Meeting Schedule 2025** – The Mayor and Council briefly discussed changing the June Public meeting date being that it fell on a Holiday.
- d. **Municipal Court Judge** – Borough Administrator Chief Foligno expressed the

5 – DEPARTMENTAL REPORTS

- a. **Zoning Board Meeting Minutes – October 23, 2024** – Accepted without discussion.
- b. **Library Board Meeting Minutes – October 21, 2024** – Accepted without discussion.
- c. **Building Department Monthly Report – November 2024** – Accepted without discussion.
- d. **Board of Health Meeting Minutes – October 14, 2024** – Accepted without discussion.
- e. **Millennium Strategies Monthly Report – Through November, 2024** – Accepted without discussion.
- f. **Tax Collector Monthly Report – January – November 2024** – Accepted without discussion.

6 – COMMITTEE REPORTS:

Councilman Fasolo briefly discussed the host community agreement from the cannabis attorney. He then reported progress.

Councilwoman Pellegrine gave her Police update and stated the turkey giveaway went great. She then announced upcoming events. For her Residents Assistance Program update she shared the committee went shopping for the toy store. Lastly, she announced upcoming meeting dates for the Board of Health and Chamber of Commerce.

Councilwoman Troisi gave her Recreation update and announced membership hours will be modified. She then announced upcoming events and the new meeting date. Lastly, she mentioned a resident asked about the community garden and would like to bring it back if possible.

Council President Sheridan announced the VFW Blood Drive and presented a \$5,000.00 donation check to the Vietnam Veterans Memorial.

Mayor Colletti announced the upcoming ribbon cutting at the Elmwood Park Pharmacy.

7 – 2nd PUBLIC HEARING:

A motion was made by Councilwoman Pellegrine and seconded by Councilman Fasolo to open to the public. Motion carried unanimously.

Jeanette Randazzo, Elmwood Park corrected the date for the Senior Party.

8 – EXECUTIVE:

A motion was made by Councilwoman Pellegrine and seconded by Councilman Fasolo to enter into executive. Motion carried unanimously.

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Department of Public Works

Litigation/Legal Report

Attorney-Client

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting

A motion was made by Councilman Fasolo and seconded by Council President Sheridan to adjourn. Motion carried by the members present.

Respectfully submitted,

Shanee Morris, RMC, CMR
Borough Clerk

Minutes Approved at the January 23, 2025, Regular Meeting