

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**March 7, 2024**  
**7:00PM**

The Work Meeting of the Elmwood Park Mayor and Council for March 7, 2024 was called to order by Borough Clerk Shanee Morris at 7:00PM. The Statement of Compliance was read.

Councilmembers Dennis, Fasolo, Golabek\*, Pellegrine, Troisi and Council President Sheridan were present. Also present were Mayor Colletti, Borough Clerk Shanee Morris, Borough Administrator Michael Foligno and Borough Attorney Kyle Trent.

*\*Councilman Golabek arrived at 7:54pm*

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 6, 2024 and published on January 10, 2024.

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

Doug Demateo, Elmwood Park asked about PSE&G working on the street lamps at night.

Item 4C was moved to be discussed with the Board of Education Superintendent and Board members during the public hearing. They were asked to attend the meeting to discuss resolving current issues with use of the fields.

**1 – ENGINEERS REPORT**

- a. **Monthly Status Report** – Matthew Basile filled in for Michael Kobylarz from Alaimo Group to go over his monthly report. Mayor and Council asked a few questions about the turf project.
- b. **Borough Field Project – Phase 2** – Mayor and Council review drawing and discuss what should be added and removed.
- c. **Current Estimate #2, Change Order #1- Final – FY2022 Grove Street.** – No discussion ensued. A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.

**2– RESOLUTIONS**

- a. **Tax Exemption for Disabled Veteran** – A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.
- b. **Resolution to Redeem third party Tax Lien** – A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.
- c. **Resolution of Intent (Affordable Housing Spending Plan was moved to Exec.)**
- d. **Appropriation Transfers** – A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.
- e. **Fire Department Clothing Allowance Exempt Members** – A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.
- f. **Ninety-Nine Main Avenue Support Letter** – A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.
- g. **Resolution to Refund**– A resolution will be placed on the March 21, 2024 Mayor & Council Regular Meeting.

**3 – PROPOSED ORDINANCES**

- a. **Market Street Parking Restrictions** – An ordinance will be introduced at the March 21, 2024 Mayor and Council Regular Meeting.
- b. **All-Way Stop Summit Avenue** – An ordinance will be introduced at the March 21, 2024 Mayor and Council Regular Meeting.
- c. **Amendment to Maximum Vehicle Weight** – An ordinance will be introduced at the March 21, 2024 Mayor and Council Regular Meeting.

#### **4 – DISCUSSION/CORRESPONDANCE**

- a. **Elmwood Park Decorations** – Mayor and Council discuss source of funds. They also asked to review the catalog for other decorations.
- b. **Ordinance Request for Senior Groups** – This item was moved to the April work session.
- c. **Little League Field** – This item was discussed during the first public hearing.
- d. **Police Resignation** – Borough Administrator & Police Chief Michael Foligno briefly discusses the resignation. He states the position will be advertised.
- e. **Summer High School Internship/Apprenticeship Program** – Borough Attorney Kyle Trent discusses the direction the Mayor and Council will like the program to go in. The Mayor and Council discuss changing the name and terms of the program. They also made suggestions and discussed ways to advertise.
- f. **Employee Evaluation Policy** – Councilwoman Pellegrine would like evaluation done once a year. This item was moved to executive for legal advice.
- g. **Regular Meetings Public Portion** – Borough Attorney Kyle Trent discuss when new items are added between the work session and regular meetings to have a public hearing at the start of the public meeting and having a new business portion. He also mentions the possibility of having the meeting s livestreamed. The Mayor and Council discuss and decide to keep the meetings as is.

#### **5 – DEPARTMENTAL REPORTS**

- a. **Zoning Board Meeting Minutes – January 24, 2024** – Accepted without discussion.
- b. **Board of Health Meeting Minutes – January 8, 2024** – Accepted without discussion.
- c. **Millennium Strategies Monthly Report – January, 2024 & February, 2024** – Mayor and Council asked about the amount listed for the NJDOT. Report was then accepted without further discussion.
- d. **Building Department Monthly Report – January 2024 & February 2024** – Councilwoman Troisi asked about the roasters. Report was then accepted without further discussion.
- e. **Municipal Court Monthly Report – January 2024 & February 2024** – Accepted without discussion

#### **6 – COMMITTEE REPORTS:**

Councilwoman Dennis thanked the Board of Education members and Superintendent for attending the meeting.

Councilman Fasolo thanked Congressman Pascrell for Fire grant.

Councilman Golabek reported progress.

Councilwoman Pellegrine announced the next meeting and rabis clinic for the Board of Health. For her Police update she mentioned upcoming celebrations. She then gave information for Council Corner. Lastly, for her Residents Assistance Program update she announced the recycling bins and the donation that was received by the Elks.

Councilwoman Troisi announced equipment and signs were received for two parks for her Recreation update. She then announced upcoming events. For her Board of Education update she discussed a meeting with the Superintendent and gave the next Board meeting date. Lastly, she discusses her review of the Finances and the gas that is being used by the Board of Education. The Mayor and Council briefly discuss.

Council President Sheridan gave her Home Owners Association update and announced the upcoming events. Lastly, she discussed the Elks read across America week.

Mayor Colletti states the importance of Ramadan and the Police Chaplains.

#### **7 – 2nd PUBLIC HEARING:**

A motion was made by Councilwoman Pellegrine and seconded by Council President Sheridan to open to the public. Motion carried unanimously.

Doug Demateo asked about the dollar amount for the change orders in connection with the Turf Project. He then asked about the budget for the Marina Project.

Jeffrey Freitag, Hillman Drive, asked if existing lights on the Boulevard were removed.

Jeanne Freitag, Hillman Drive, asked about the summer concerts being held.

**8 – EXECUTIVE:**

A motion was made by Council President Sheridan and seconded by Councilwoman Dennis to enter into executive. Motion carried unanimously.

**EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

**Litigation/Legal Reports**

**Personnel – Tax Office**

**Personnel – Payroll**

**Personnel – Court Office**

**Personnel – Clerk’s Office**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting

A motion was made by Councilwoman Pellegrine and seconded by Councilwoman Dennis to adjourn. Motion carried by the members present.

Respectfully submitted,

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Shanee Morris, RMC, CMR  
Borough Clerk