

**WORK SESSION
OF THE
ELMWOOD PARK MAYOR AND COUNCIL
ACTION ITEMS
May 4, 2023
7:00 P.M.**

1. CALL TO ORDER:

The Work Session Meeting of the Mayor and Council of the Borough of Elmwood Park was called to order on Thursday, May 4, 2023 at 7:00PM in the Council Chambers of the Municipal Building, 182 Market Street, Elmwood Park, New Jersey.

On Roll Call Councilmembers: Dennis, Fasolo, Golabek, Pellegrine, Sheridan and Council President Balistrieri. Also present were Mayor Colletti, Borough Administrator Foligno, Acting Borough Clerk Shanee Morris, and Borough Attorney Salvatore Ingrassia

2. STATEMENT OF COMPLIANCE:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 6, 2023 and published on January 10, 2023.

3. BERGEN COUNTY OPEN SPACE GRANT APPLICATION PUBLIC HEARING:

A motion was made by Councilman Fasolo and seconded by Councilwoman Pellegrine to open the floor for public comment. Motion carried unanimously. No one from the public wished to be heard. Mayor Colletti closed the public portion.

4. RESOLUTIONS:

R-198-23	Authorizing a Grant Application Bergen County Open Space FY2023 Borough Park Improvements II
R-199-23	Hiring Employees to Staff the Elmwood Park Emergency Medical Service Unit

5. WORK SESSION: NON-ACTION ITEMS

6. ADJOURNMENT:

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-198-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILMAN FASOLO
SECONDED BY: COUNCILWOMAN PELLEGRINE**

**AUTHORIZING A GRANT APPLICATION
BERGEN COUNTY OPEN SPACE FY2023
BOROUGH PARK IMPROVEMENTS II**

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Elmwood Park desires to further the public interest by obtaining a matching grant of \$850,000.00 from the County Trust Fund to fund the following project: Borough Park Improvements II; and,

WHEREAS, the Mayor and Borough Council of Elmwood Park have reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the Mayor and Borough Council of Elmwood Park held the required Public Hearing to receive public comments on the proposed park improvements in the application on May 4th; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above-named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of Elmwood Park:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of May 12th, 2023, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, Mayor and Borough Council of Elmwood Park have, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Mayor and Borough Council of Elmwood Park are committed to providing a dollar for dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That Mayor and Borough Council of Elmwood Park agree to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

May 3, 2023
Dated

APPROVED: May 4, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo	X				Sheridan	X			
Golabek	X				Balistrieri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 4th day of May 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-199-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCILMAN FASOLO**

**HIRING EMPLOYEES TO STAFF THE ELMWOOD PARK
EMERGENCY MEDICAL SERVICE UNIT**

WHEREAS, the Mayor and Council of the Borough have created the Elmwood Park Emergency Ambulance Services; and

WHEREAS, the ordinance created requires qualified employees in order to provide the needed services; and

WHEREAS, the Mayor and Council wish to fill the required positions; and

WHEREAS, the Mayor and Council had directed the Borough Administrator to interview and review the qualification of the potential applicants and the Business Administrator having complied with said directive and has recommended the following qualified applicants for the position:

1. Dakake, Amanda
2. Fritz, Melissa

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, that the above named individuals are hereby hired and will make up the Roster for the EPEMS retroactive to May 1, 2023, to serve as EMT at a salary set forth in the Boroughs Salary ordinance.

APPROVED: May 4, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo	X				Sheridan	X			
Golabek	X				Balistreri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 4th day of May 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

Work Meeting Agenda Items:

PUBLIC HEARING:

No One wished to be heard.

1 – ENGINEERS REPORT

- a. **Monthly Status Report** – Thomas Lemanowisz from Alaimo Engineering Group gave his monthly report.

2 – CORRESPONDANCE

- a. **NJDOT Grant Opportunity for FY 2024** – No discussion ensued.
- b. **AED Discussion** – Borough Administrator Chief Foligno discussed the Hall of Fame splitting the cost for one. Mayor and Council discuss and agree to proceed. They further discuss the lifespan of equipment and where the funds will come from. Borough Attorney Ingraffia stated a resolution needs to be done.
- c. **Outdoor equipment** – Councilwoman Dennis proposed this equipment be added to the Cherry Hill Park. Mayor and Council discuss and agree.
- d. **Recreation Advisory Board Resignation** – Councilwoman Dennis suggested Neil McKenna be the replacement. A resolution will be added to the May 18, 2023 Mayor and Council Regular Meeting.

3 – RESOLUTIONS

- a. **Vacation Buy Back** – A resolution will be added to the May 18, 2023 Mayor and Council Regular Meeting.
- b. **Business Apprenticeship Program** – Councilwoman Dennis would like a junior or senior from High School to participate in an internship at the Borough. She stated there would be a stipend at the end of the program. Mayor asked about liability. Borough Attorney Ingraffia discussed with the Mayor and Council. A resolution will be added to the May 18, 2023 Mayor and Council Regular Meeting.
- c. **Seasonal Workers – DPW** – Councilman Golabek shared concern about seasonal employees becoming full time. A resolution will be added to the May 18, 2023 Mayor and Council Regular Meeting.
- d. **Recreation New Hire** - A resolution will be added to the May 18, 2023 Mayor and Council Regular Meeting.

4 – PROPOSED ORDINANCES

- a. **Amendment for Regulation of ABC Licenses** – Borough Administrator Chief Foligno explained the situation surrounding the need for this ordinance. Borough Attorney Ingraffia added this ordinance will add clarity to the State Statue. An ordinance will be placed on the May 18, 2023 Mayor and Council Regular Meeting.
- b. **LOSAP** – Borough Attorney Ingraffia explained the need for this being added as a ballot questions. Councilman Golabek shared concern about the voters recognizing questions. This item was tabled until June.

5 – DEPARTMENTAL REPORTS

- a. **Millennium Strategies Report – Through April 2023** – Accepted without discussion
- b. **Library Board Meeting Minutes – March 20, 2023** - Accepted without discussion
- c. **Building Department Monthly Report – April, 2023** - Accepted without discussion
- d. **Board of Health Meeting Minutes – February 13, 2023 & March 13, 2023** - Accepted without discussion
- e. **Recreation Advisory Board Meeting Minutes – March 20, 2023** - Accepted without discussion

6 – COMMITTEE REPORTS:

Councilwoman Dennis reported progress

Councilman Golabek reported progress

Councilman Fasolo reported progress

Councilwoman Pellegrine gave her Board of Health update and announced the Rabies Clinic. She then shared how great the Street Fair event went.

Councilwoman Sheridan announced the VFW will be having a breakfast and game night. She then went on to announce the Senior Center open house event.

Council President Balistreri stated the Street Fair event went great.

Mayor Colletti presented a check he received for the Vietnam Memorial.

7 – 2nd PUBLIC HEARING:

A motion was made by Councilwoman Pellegrine and seconded by Councilwoman Dennis to open to the public. Motion carried unanimously.

Jeffery Freitag asked about the new LOSAP being voted in and asked about the members that were grandfathered in.

A motion was made by Councilman Fasolo and seconded by Council President Balistreri to enter into executive session. Motion carried unanimously.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Litigation/Legal Reports

Kevin Esposito – Tax Assessment Report

Personnel – Court

Personnel – Recreation

Personnel – Fire

Personnel – Borough Employees

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Council President Balistreri and seconded by Councilman Fasolo to adjourn. Motion carried by the members present.

Respectfully submitted,

Shanee Morris, CMR
Acting Borough Clerk

Minutes Approved at the December 21, 2023 Regular Meeting

