

**WORK SESSION
OF THE
ELMWOOD PARK MAYOR AND COUNCIL
ACTION ITEMS
April 6, 2023
7:00 P.M.**

1. CALL TO ORDER:

The Work Meeting of the Elmwood Park Mayor and Council for April 6, 2023 was called to order by Acting Borough Clerk Shanee Morris at 7:00PM. The Statement of Compliance was read.

Councilmembers Dennis, Golabek, Pellegrine, Sheridan and Council President Balistrieri were present. Also present were Mayor Colletti, Acting Borough Clerk Shanee Morris, Borough Administrator Michael Foligno and Borough Attorney Salvatore Ingrassia.

2. STATEMENT OF COMPLIANCE:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on January 6, 2023 and published on January 10, 2023.

3. RESOLUTIONS:

- | | |
|----------|---|
| R-165-23 | Resolution Accepting the 2023 Safe & Secure Grant From the Department of Law & Public Safety |
| R-166-23 | Resolution Supporting the 2023 Udrive. Utext. Upay. Distracted Driving Crackdown April 1 – 30, 2023 |
| R-167-23 | Requesting Permission by Dedication by Rider for “Multiple Dwellings Passbook Fees” |
| R-168-23 | Resolution to approve consent Agenda |

4. WORK SESSION: NON-ACTION ITEMS

5. ADJOURNMENT:

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-165-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCILWOMAN SHERIDAN**

**RESOLUTION ACCEPTING THE 2023 SAFE & SECURE GRANT FROM THE
DEPARTMENT OF LAW & PUBLIC SAFETY**

WHEREAS, the Borough of Elmwood Park has applied for and has been awarded (subaward number: 23-0211) a grant in the amount of \$32,400.00 from the NJ Department of Law & Public Safety for the 2023 Safe & Secure Grant for the subaward period of 8/27/2022 – 8/26/2023; and,

WHEREAS, this grant funding will be used for the salaries of two police officers within the Elmwood Park Police Department and the Borough of Elmwood Park shall pay all fringe benefit expenses and all costs in excess of the grant award as a match; and,

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Elmwood Park that the above referenced grant is hereby accepted and Mayor Robert Colletti is hereby authorized to execute grant documents for the Borough as an authorized representative thereunder, as the representative for the Borough of Elmwood Park; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the NJ Department of Law & Public Safety.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

April 5, 2023
Dated

APPROVED: April 6, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				A	Sheridan	X			
Golabek	X				Balistrieri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of April 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-166-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCILWOMAN SHERIDAN**

**RESOLUTION SUPPORTING THE 2023 UDRIVE. UTEXT. UPAY. DISTRACTED
DRIVING CRACKDOWN APRIL 1 – 30, 2023**

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, from 2011-2020 distracted driving-related crashes resulted in 32,000 deaths on our nation’s roads; and

WHEREAS, in New Jersey distracted driving was listed as a contributing circumstance in 50-percent of all motor vehicle crashes from 2016-2020; and

WHEREAS, the State of New Jersey will participate in the nationwide *Distracted Driving 2023 Crackdown* from April 1 - 30, 2023 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is UDrive. UText. UPay; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Elmwood Park declares it’s support for the *Distracted Driving 2023 Crackdown* both locally and nationally from April 1 - 30, 2023 and pledges to increase awareness of the dangers of distracted driving.

APPROVED: April 6, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistreri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of April 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-167-23**

CONSENT AGENDA

**RESOLUTION BY: COUNCILWOMAN PELLEGRINE
SECONDED BY: COUNCILWOMAN SHERIDAN**

**REQUESTING PERMISSION BY DEDICATION BY RIDER FOR “MULTIPLE
DWELLINGS PASSBOOK FEES”**

WHEREAS, permission is required of the Director of the Division of the Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, PL 1985 c.22 and NJS 52:27D-320 provides the Borough of Elmwood Park, County of Bergen, State of New Jersey, for receipt of multi dwelling pass book fees and;

WHEREAS, PL 1985 c.22 and NJS 52:27D-320 provides the dedicated revenues anticipated by the Borough of Elmwood Park Multi dwelling pass book fees, are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or another legal requirement:

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council, Borough of Elmwood Park, County of Bergen, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to accept fees for Multi Dwelling Passbook fees and the same in the dedicated trust fund.
2. The Clerk in the Borough of Elmwood Park, County of Bergen, is hereby directed to forward two certified copies of this resolution to the Director of Local Government Services.

APPROVED: April 6, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistreri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of April 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-168-23**

CONSENT AGENDA

**RESOLUTION BY: COUCILWOMAN PELLEGRINE
SECONDED BY: COUNCILWOMAN SHERIDAN**

RESOLUTION TO APPROVE THE CONSENT AGENDA

BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park that the actions noted in the Consent Agenda, Resolutions R-165-23 through R-168-23 be and are hereby approved and the proper officers are directed to take necessary action on same.

APPROVED: April 6, 2023

Robert Colletti, Mayor

ATTEST: _____
Shanee Morris, CMR
Acting Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Dennis	X				Pellegrine	X			
Fasolo				X	Sheridan	X			
Golabek	X				Balistreri	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of April 2023. Signed and sealed before me.

Shanee Morris, CMR
Acting Borough Clerk

Dated

Work Meeting Agenda Items:

PUBLIC HEARING:

Jeffery Freitag asked about resolution number R-167-23 and what it was for.

Daniel Sciffer asked about the status of the baseball field.

1 – ELMWOOD PARK HALL OF FAME COMMITTEE: DOUG KOBAN

a. defibrillators for youth sports programs – Doug Koban from the Elmwood Park Hall of Fame committee came forward to the Mayor and Council to request Life Pack Defibrillators be purchased by the Borough and placed on Borough fields. He explained there is a need of four total defibrillators and informed the Mayor and Council that the Hall of Fame is willing to purchase two. Mayor and Council discuss who will be certified to use the defibrillators and how to ensure someone is present at each game in case they need to use it.

2 – ENGINEERS REPORT

a. Monthly Status Report – Thomas Lemanowicz from Alaimo Engineering gave his monthly report. Councilman Golabek asked about the Marina project. Councilwoman Sheridan asked about the equipment for the Marina project.

3 – CORRESPONDANCE

- a. Bergen County Planning Board Meeting Notice** – No discussion ensued.
- b. Bergen County Clerk Satellite Office & Passport Services** – Approved without discussion.
- c. Mental Health Awareness Month** – A resolution of support will be placed on the April 20, 2023 Mayor & Council Regular Meeting.

4 – RESOLUTIONS

- a. Clothing Allowance Amendment Request** – A resolution will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- b. Vacation Buy Back** – A resolution will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- c. Elevator Inspection Renewal** – A resolution will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- d. Temporary Part-Time Finance Clerk** – A resolution will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- e. Volunteer Firefighter** – A resolution will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- f. Coin Toss** – A resolution will be placed on the April 20, 2023 Mayor & Council Regular Meeting.

5 – PROPOSED ORDINANCES

- a. Sign Ordinance Amendment** – Mayor Colletti asked about the amendment. The Mayor and Council then discuss with Borough Attorney Ingrassia. Councilman Golabek stated on the record he will not put signs on Borough Property. No ordinance will be placed on the next meeting.
- b. Building Department Fees** – Borough Attorney Ingrassia discusses changes to the fees. Councilwoman Dennis asked if the fees will be reviewed again next year because they are low. Borough Administrator Foligno will discuss this with the construction official. An Ordinance will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- c. Handicap Parking** – An Ordinance will be placed on the April 20, 2023 Mayor & Council Regular Meeting.
- d. Parking** – An Ordinance will be placed on the April 20, 2023 Mayor & Council Regular Meeting.

6 – DEPARTMENTAL REPORTS

- a. Municipal Court Monthly Report – February, 2023 & March, 2023** – Accepted without discussion
- b. Board of Health Meeting Minutes – January 9, 2023** – Accepted without discussion
- c. Library Board Meeting Minutes – February 27, 2023** – Accepted without discussion
- d. Recreation Advisory Board Meeting Minutes – January 23, 2023** – Accepted without discussion
- e. Zoning Board Meeting Minutes – February 22, 2023** – Accepted without discussion

- f. **Millennium Strategies Monthly Report through March, 2023** – Accepted without discussion
- g. **Building Department Monthly Report – March, 2023** – Accepted without discussion

7 – APPLICATIONS

- a. **St. Leo’s RC Church – Raffle – May 5th** – Accepted without discussion
- b. **PBA Local 134 – Raffle – May 10th** – Accepted without discussion

8 – COMMITTEE REPORTS:

Councilwoman Dennis reported progress

Councilman Golabek reported progress

Councilwoman Pellegrine gave her Board of Health update and announced upcoming events.

Councilwoman Sheridan announced upcoming events for the Elks and that the Home Owners Association will be participating in a scholarship program.

Council President Balistrieri reported progress

Mayor Colletti stated he will look into the sign being placed on Van Riper.

9 – 2nd PUBLIC HEARING:

A motion was made by Council President Balistrieri and seconded by Councilwoman Pellegrine to open to the public. Motion carried unanimously.

Pamela Troisi asked about the sign ordinance and if a sign can be hung on the recreation fence.

Jeffery Freitag asked about defibrillators and if there will be one at every field. He then asked about the lightening detection and if every field is notified.

Daniel asked about start date for the field and asked if the design can be posted for the public.

A motion was made by Council President Balistrieri and seconded by Councilwoman Pellegrine to enter into executive session. Motion carried unanimously.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Litigation/Legal Reports

Personnel – Court

Personnel – Recreation

Fire Department

Personnel – Borough Employees

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Pellegrine and seconded by Council President Balistrieri to adjourn. Motion carried by the members present.

Respectfully submitted,

Shanee Morris, CMR
Acting Borough Clerk

Minutes Approved at the December 21, 2023 Regular Meeting