

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**August 5, 2021**  
**7:00PM**

The Work Meeting of the Elmwood Park Mayor and Council for July 8, 2021 was called to order by Municipal Clerk Erin Delaney at 7:10PM. The Statement of Compliance was read.

Councilmembers Balistrieri, Fakhoury, Golabek, Pellegrine, and Council President Wechtler were present. Also present were Mayor Colletti, Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingraffia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 8, 2021 and published on January 13, 2021.

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

No one wished to be heard.

**1 – ENGINEERS REPORT**

- a. **PSE&G Road Update/Drainage Project** – The Engineer provided an update regarding PSE&G roads and the drainage project. Mayor Colletti stated that both the road program and drainage project should not total more than \$1 million. Councilman Golabek disagreed and felt that the two items should be treated separately and the road program should have a total cost of \$1 million so that more roads can be addressed.
- b. **Proposal for Design Services – 2021 Road Program** – Further discussion ensued regarding the road program and Alaimo Group will be working on a new proposal.
- c. **Miscellaneous Services Funding** – The Mayor and Council approved awarding an additional \$10,000. A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- d. **Monthly Status Report** – Thomas Lemanowicz from Alaimo Group reviewed the Monthly Status Report.

**2 – DISCUSSION**

- a. **89/91 Lien Request** – Borough Attorney Ingraffia advised that he would prepare the resolution as the Mayor and Council supported the suggestion of placing a lien on the property as per the Building Department.
- b. **LOSAP Referendum** – This item was held for the executive session.
- c. **Corrective Action Plan – 2020 Audit** – CFO Roy Riggitano reviewed the 2020 Audit with the Governing Body, which only had four comments by the auditor. He discussed the Corrective Action Plan following his review of the audit.

**3 – RESOLUTIONS**

- a. **Dedication by Rider – Honoring Senior Citizens Day** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- b. **Police Department Intersection Cameras Capital Request** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- c. **Recreation Department – Summer Aftercare Counselors** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- d. **Police Department Capital Request – Pedestrian Signs** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- e. **Redeem Third Party Tax Liens** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.

- f. **Franchise Agreement – Bus Stop Shelters** – Borough Attorney Ingraffia advised that he limited the agreement to five years to allow for review. He also stated that the shelters will be coordinated with the Police Department and DPW. Councilwoman Pellegrine thanked him for working on this as it has been an area of concern for her for quite some time. A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- g. **Area in Need of Redevelopment Request** – Mayor Colletti questioned why the Council is so receptive to developers and noted that the areas of focus were supposed to be Market Street and Route 4. Councilman Golabek stated that the resolution is only authorizing the study and is not binding. A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- h. **Community Use of Municipal Building – VFW Auxiliary** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- i. **Board of Adjustment – 2<sup>nd</sup> Alternate** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- j. **Fire Department Volunteer Resignation** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.
- k. **Fire Department 2<sup>nd</sup> Quarter Stipends** – A resolution will be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda.

#### **4– ORDINANCES**

- a. **Four-way Stop – Martha & Ann/Kipp & Ann** – Borough Attorney Ingraffia will draft an ordinance to be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda for introduction.
- b. **Prohibiting Parking – Police Department Parking Stalls** – Borough Attorney Ingraffia will draft an ordinance to be placed on the August 19th, 2021 Regular Meeting of the Mayor and Council agenda for introduction.
- c. **Police Department – Table of Organization** – This item was held for the executive session.

#### **5 – DEPARTMENTAL REPORTS**

- a. **Library Board Meeting Minutes – June 21, 2021** – Accepted without discussion.
- b. **Building Department Monthly Report – July 2021** – Accepted without discussion.
- c. **Millennium Strategies Monthly Report – Through July 2021** – Accepted without discussion.
- d. **Finance Department Monthly Report – Through July 2021** – Accepted without discussion.

#### **6 – COMMITTEE REPORTS:**

Councilwoman Balistrieri shared that both the National Night Out and concert held were great successes.

Councilman Fakhoury stated that the new committees are doing a great job with their work on bringing new events to the community.

Councilman Golabek concurred with Councilman Fakhoury and noted the events have been well attended.

Councilwoman Pellegrine reported out on the success of the vaccination clinic. She stated that members of the RAP Program, including herself, were invited to and attended the Bergen County Food Pantry Summit. Councilwoman Pellegrine thanked Commissioner Zur and her team for putting the summit together and stated that those in attendance learned a lot. For her Police Department report, she announced dates for upcoming events including: Game 2 of the PBA softball game versus Garfield, Community Day, and the Community Policing biking program. To end her remarks, Councilwoman Pellegrine discussed the Junior Police Academy and the success of National Night Out held in tandem with the Borough’s weekly summer concert.

Council President Wechtler thanked the Police Department for putting together National Night Out and the PBA softball games. She further said that the summer concert series has been wonderful and that she is thrilled to see the community togetherness.

Mayor Colletti echoed the Council’s sentiments regarding the recent events held within the Borough. He gave kudos to the committees that have put together the events and shared his excitement that the summer concert series attendance continues to grow.

**7 – 2nd PUBLIC HEARING:**

Jeffrey Freitag, Hillman Drive, inquired as to the purpose of the intersection cameras. He went on to state that the area in need of redevelopment that was discussed earlier in the meeting was already in front of the planning board and asked who will be performing the study. Mr. Freitag also questioned who owned the old paint factory and whether or not parking is permitted on both sides of Church Street.

**8 – EXECUTIVE SESSION:**

- a. **Legal Reports/Litigation**
- b. **Personnel – Recreation Department**
- c. **Personnel – Police Department**
- d. **Personnel – Municipal Court**

A motion was made by Councilwoman Balistrieri and seconded by Councilwoman Pellegrine to enter into Executive Session. Motion carried by the members present.

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

**Legal Reports/Litigation**  
**Personnel – Recreation Department**  
**Personnel – Police Department**  
**Personnel – Municipal Court**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

A motion was made by Councilwoman Balistrieri and seconded by Councilman Golabek to return to the public portion. Motion carried by the members present.

A motion was made by Councilman Fakhoury and seconded by Councilwoman Pellegrine to adjourn. Motion carried by the members present.

Respectfully submitted,

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Erin Delaney, MPA, RMC  
Borough Clerk

*Minutes approved at the October 21, 2021 Regular Meeting*