

**SPECIAL MEETING
OF THE
ELMWOOD PARK MAYOR AND COUNCIL
May 6, 2021
6:30P.M.**

1. CALL TO ORDER:

The Special Meeting of the Mayor and Council of the Borough of Elmwood Park was called to order on Thursday, May 6, 2021 at 6:34PM in the Council Chambers of the Municipal Building, 182 Market Street, Elmwood Park, New Jersey.

On Roll Call Councilmembers: Balistrieri, Fakhoury, Fasolo, Pellegrine, and Council President Wechtler. Also present were Mayor Colletti, Borough Administrator Michael Foligno, Borough Clerk Erin Delaney, and Borough Attorney Salvatore Ingrassia.

2. STATEMENT OF COMPLIANCE:

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing a special meeting notice in The Record and Herald News and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted and transmitted on April 29, 2021 and published on May 3, 2021.

3. APPROVAL OF MINUTES:

A motion was made by Council President Wechtler and seconded by Councilwoman Pellegrine to approve the April 15, 2021 Special Meeting; April 15, 2021 Work Session Meeting; April 15, 2021 Executive Session; April 22, 2021 Regular Meeting; and April 22, 2021 Executive Session minutes. Motion carried unanimously by those present.

4. RESOLUTIONS:

R-185-21	Approval of Additional Funding – Borough Special Planner
R-186-21	Approve Payment to Intrep Solutions LLC for Server Installation

5. BUDGET HEARING:

Mayor Colletti opened the floor for the Budget Public Hearing.

Jeffrey Freitag, Hillman Drive, inquired as to whether or not Ordinance #21-07 will have its own separate hearing.

Mayor Colletti then closed the Budget Public Hearing.

R-187-21	Ordinance #21-07 to Exceed the Municipal Budget Appropriation Limits to Establish a Cap Bank
R-188-21	Amend the 2021 Municipal Budget
R-189-21	Adoption of the 2021 Municipal Budget

6. PUBLIC HEARING:

7. ADJOURNMENT:

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-185-21**

**RESOLUTION BY: COUNCIL PRESIDENT WECHTLER
SECONDED BY: COUNCILMAN FASOLO**

APPROVAL OF ADDITIONAL FUNDING – BOROUGH SPECIAL PLANNER

WHEREAS, the Mayor and Council of the Borough of Elmwood Park found the need to appoint a Special Projects Planner to fulfill outstanding projects within the Borough; and

WHEREAS, via Resolution R-86-21 DMR Architects was selected to provide said services for an amount not to exceed \$25,000.00; and

WHEREAS, an additional amount of \$15,000.00 has been recommended by the Borough Administrator;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey do hereby approve an additional \$15,000.00 to DMR Architects of 777 Terrace Avenue, Hasbrouck Heights, New Jersey for a new total amount not to exceed \$40,000.00 for their term ending December 31, 2021.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

May 5, 2021
Dated

APPROVED: May 6, 2021

Robert Colletti, Mayor

ATTEST: _____
Erin Delaney, MPA, RMC
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Balistreri	X				Golabek				X
Fakhoury	X				Pellegrine	X			
Fasolo	X				Wechtler	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of May 2021. Signed and sealed before me.

Erin Delaney, MPA, RMC
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-186-21**

**RESOLUTION BY: COUNCIL PRESIDENT WECHTLER
SECONDED BY: COUNCILWOMAN BALISTRIERI**

APPROVE PAYMENT TO INTREP SOLUTIONS LLC FOR SERVER INSTALLATION

WHEREAS, a quote has been received by the Borough’s Informational Technology Consultant, Intrep Solutions LLC., to install a new server within the Police Department in the amount of \$11,605.00; and

WHEREAS, the Borough Administrator/Police Chief has reviewed and approved said quote;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Elmwood Park, County of Bergen, State of New Jersey do hereby approve payment in the amount of \$11,605.00 from Bond Ordinance 20-27C to Intrep Solutions LLC.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

May 5, 2021
Dated

APPROVED: May 6, 2021

Robert Colletti, Mayor

ATTEST: _____
Erin Delaney, MPA, RMC
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Balistrieri	X				Golabek				X
Fakhoury	X				Pellegrine	X			
Fasolo	X				Wechtler	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of May 2021. Signed and sealed before me.

Erin Delaney, MPA, RMC
Borough Clerk

Dated

A motion was made by Council President Wechtler and seconded by Councilwoman Pellegrine to open the floor for public comment. Motion carried unanimously.

Jeffrey Freitag, Hillman Drive, inquired as to how the Cap Bank works. He questioned if it is carried over for two years, decreases going forward, and if the average is used from proceeding years. The Borough Auditor then provided a brief summary explaining the Cap Bank and its benefits.

Mayor Colletti closed the public portion.

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-187-21**

**RESOLUTION BY: COUNCIL PRESIDENT WECHTLER
SECONDED BY: COUNCILMAN FASOLO**

**INTRODUCE ORDINANCE #21-07
SECOND READING**

WHEREAS, a public notice has been given by the Borough Clerk that an ordinance entitled:

**CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, said ordinance was introduced and passed at a meeting held on Thursday, April 1, 2021 and that further consideration of this ordinance would be taken up at this meeting; and

WHEREAS, all persons interested in said ordinance were given an opportunity to be heard concerning the same;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Elmwood Park, that an ordinance entitled:

**CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

pass on final reading.

APPROVED: May 6, 2021

Robert Colletti, Mayor

ATTEST: _____

Erin Delaney, MPA, RMC
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Balistreri	X				Golabek				X
Fakhoury	X				Pellegrine	X			
Fasolo	X				Wechtler	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of May 2021. Signed and sealed before me.

Erin Delaney, MPA, RMC
Borough Clerk

Dated

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
ORDINANCE # 21-07**

**CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Elmwood Park in the County of Bergen finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Borough Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$541,830 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Elmwood Park, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Borough of Elmwood Park shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$758,562 and that the CY 2021 municipal budget for the Borough of Elmwood Park be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST: _____

Erin Delaney, MPA, RMC
Borough Clerk

APPROVED: _____

Robert Colletti, Mayor

Introduced: April 1, 2021

Adopted: May 6, 2021

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-188-21**

**RESOLUTION BY: COUNCIL PRESIDENT WECHTLER
SECONDED BY: COUNCILWOMAN PELLEGRINE**

AMEND THE 2021 MUNICIPAL BUDGET

WHEREAS, the local municipal budget for the year 2021 was approved on introduction on April 1, 2021; and

WHEREAS, the public hearing on said budget has been held and advertised; and

WHEREAS, it is desired to amend said approved introduced budget;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Elmwood Park, Bergen County, that the following amendments to the approved introduced budget of 2021 be made:

**BOROUGH OF ELMWOOD PARK
RESOLUTION TO AMEND BUDGET**

WHEREAS, the local municipal budget for the year 2021 was approved on April 1, 2021 ; and,
 WHEREAS, the public hearing on said budget has been held as advertised, and
 WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Elmwood Park, Bergen County, that the following amendments to the approved budget of 2021 be made:

RECORDED VOTE (Insert Last Names)	((((
	AYES	NAYS	ABSTAIN	(
	((((
	((((
	((((

CURRENT FUND BUDGET	From	To
ANTICIPATED REVENUES		
1. Surplus Anticipated	3,825,000.00	3,875,000.00
TOTAL SURPLUS ANTICIPATED	3,825,000.00	3,975,000.00
5. SUBTOTAL GENERAL REVENUES (Items 1, 2, 3 and 4)	9,063,509.75	9,213,509.75
6. Amount to be Raised by Taxes for Support of Municipal Budget:		
(A) Local Tax for Municipal Purpose Including Res. for Uncollected Taxes	18,182,400.00	19,032,400.00
TOTAL AMOUNT TO BE RAISED BY TAXES FOR SUPPORT OF MUNICIPAL BUDGET	19,983,360.00	19,833,360.00

BE IT FURTHER RESOLVED, that a copy of this resolution be filed forthwith in the Office of the Director of Local Government Services for their certification of the 2021 Local Municipal Budget so amended.

IT IS HEREBY CERTIFIED that the Amended Budget hereto and hereby made a part hereof is a true copy of the Amended Budget approved by resolution of the Governing Body on the 6th day of May, 2021

Certified by me, this 6th day of May, 2021

Clerk

IT IS HEREBY CERTIFIED that the Adopted Budget Amendment annexed hereto and hereby made a part of the 2021 Budget is a copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 6th day of May, 2021

Registered Municipal Accountant



I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

May 5, 2021

Dated

APPROVED: May 6, 2021

Robert Colletti, Mayor

ATTEST: _____
Erin Delaney, MPA, RMC
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Balistreri	X				Golabek				X
Fakhoury	X				Pellegrine	X			
Fasolo	X				Wechtler	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of May 2021. Signed and sealed before me.

 Erin Delaney, MPA, RMC
 Borough Clerk

 Dated

Mayor Colletti requested the increase amount per average household. Borough CFO Riggitano advised that it went from \$68.00 per household to \$32.00. Mayor Colletti then inquired as to what the average house value is assessed at and what the school increase is expected to be. He further went on to commend the work done to lower the tax increase but shared his dismay in raising taxes as a whole. Mayor Colletti stated that the Governing Body needs to work together and be cognizant of the budget. He requested monthly reports on the status of the budget and asked about the projected budget for next year.

Council President Wechtler commended the Department Heads, Borough CFO, Borough Auditor, and Borough Administrator for their work on the budget.

Councilwoman Pellegrine shared the same sentiments as Council President Wechtler. She further noted that she, too, would have loved to see no increase but that it was a tough, unpredictable year with circumstances that could not be controlled.

Councilwoman Balistrieri also thanked the staff involved with working on the budget. She added that Borough CFO Riggitano has worked for the Borough for many years and is doing a stellar job.

Councilman Fasolo commended the staff for their work on the budget.

Councilman Fakhoury thanked the staff for their work on the budget.

Borough Administrator Foligno noted that for reasons beyond their control there had to be a budget increase but is confident and proud of the decreased budget amount proposed.

Borough Attorney Ingraffia stated that as a resident he is satisfied with the budget and noted that oftentimes he does work free of charge on behalf of the Borough to help minimize budget costs.

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
RESOLUTION R-189-21**

**RESOLUTION BY: COUNCILWOMAN BALISTRIERI
SECONDED BY: COUNCIL PRESIDENT WECHTLER**

ADOPTION OF THE 2021 MUNICIPAL BUDGET

BE IT RESOLVED, that the Mayor and Council of the Borough of Elmwood Park, in the County of Bergen, State of New Jersey hereby adopt the 2021 Municipal Budget set forth herein and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization in the amount of \$19,182,400.00 for municipal purposes:

SECTION 2 - UPON ADOPTION FOR YEAR 2021

(Only to be included in the Budget as Finally Adopted)

RESOLUTION

Be it Resolved by the Governing Body of the Borough of Elimwood Park that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$19,182,400.00 (Item 2 below) for municipal purposes, and
- (b) _____ (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) _____ (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S.A. 18:9-3) and the certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$800,960.00 Minimum Library Tax.

RECORDED VOTE	{	{	{	{
(Insert last name)	{	{	{	{
	Ayes {	Nays {	Abstained {	
	{	{	{	
	{	{	Absent {	
	{	{	{	

SUMMARY OF REVENUES

1. General Revenues		
Surplus Anticipated	08-100	3,825,000.00
Miscellaneous Revenues Anticipated	40004-10	4,663,508.75
Receipts from Delinquent Taxes	15-499	575,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	07-190	19,182,400.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:		
Item 6, Sheet 42		
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-195	
	07-191	
Total Amount to be Raised by Taxation for Schools in Type I School Districts Only		
4. To Be Added to the Certificate for Amount to be Raised by Taxation for Schools in Type II School Districts Only:		
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	800,960.00
Total Revenues	40000-10	28,046,869.75

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:		
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXX
(a&b) Operations Including Contingent	XXXXXX	XXXXXXXXXXXXXX
(e) Deferred Charges and Statutory Expenditures - Municipal		18,722,600.00
(g) Cash Deficit		2,799,549.00
Excluded from "CAPS"	XXXXXXXX	XXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"		3,549,720.75
(c) Capital Improvements		100,000.00
(d) Municipal Debt Service		1,675,000.00
(e) Deferred Charges - Municipal		
(f) Judgements		
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40A:48-17.1 & 17.3)		
(g) Cash Deficit		
(k) For Local District School Purposes		
(m) Reserve for Uncollected Taxes (Include Other Reserves if any)		2,200,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (N.J.S.A. 40A:4-13)		
Total Appropriations		29,046,869.75

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 6th day of May _____, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 6th day of May 2021, _____, Clerk.

I, Roy Riggitano, Chief Financial Officer for the Borough of Elmwood Park do hereby confirm that there are sufficient funds available for this resolution.

Roy Riggitano, Chief Financial Officer

May 5, 2021

Dated

APPROVED: May 6, 2021

Robert Colletti, Mayor

ATTEST: _____
Erin Delaney, MPA, RMC
Borough Clerk

Record of Council Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
Balistreri	X				Golabek				X
Fakhoury	X				Pellegrine	X			
Fasolo	X				Wechtler	X			

This resolution was approved by the Mayor and Council of the Borough of Elmwood Park at a regular scheduled meeting held on the 6th day of May 2021. Signed and sealed before me.

Erin Delaney, MPA, RMC
Borough Clerk

Dated

PUBLIC COMMENT

Jeffrey Freitag, Hillman Drive, followed up by asking what the school budget increase is expected to be.

A motion was made by Council President Wechtler and seconded by Councilman Fasolo to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA, RMC
Borough Clerk

Minutes approved at the May 20, 2021 Regular meeting.