

**BOROUGH OF ELMWOOD PARK
WORK MEETING
January 14, 2021
7:00PM**

The Work Meeting of the Elmwood Park Mayor and Council for January 14, 2021 was called to order by Municipal Clerk Erin Delaney at 7:06PM. The Statement of Compliance was read.

Councilmembers Balistrieri, Fasolo, Golabek*, Ingui, Pellegrine, and Council President Wechtler were present. Also present were Mayor Colletti, Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingraffia.

**Councilman Golabek arrived at 7:30PM*

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 8, 2021 and published on January 13, 2021.

Work Meeting Agenda Items:

PUBLIC HEARING:

No one wished to be heard.

A Special Presentation was made to PB Roofing for their work on the Police Department Shooting Range. The Mayor and Council presented them with plaques and shared their remarks of gratitude.

1 – ENGINEERS REPORT

- a. **RubberCycle Inspection Report for Payment** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- b. **Request for Miscellaneous Projects** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- c. **Current Estimate #1 – CDBG Improvements to Donor & Echo** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- d. **Current Estimate #1 & Change Order #1 – NJDOT Municipal Aid Gilbert Avenue** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- e. **Current Estimate #2 – Tuella Avenue Water Main Improvements** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- f. **Washington Street Repair Award** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- g. **Monthly Status Report** – Michael Cristaldi, Alaimo Engineering, reviewing the Monthly Status Report. Specifically, he discussed issues regarding a previous NJDOT Municipal Aid grant and issues pertaining to the rescope. Additionally, he noted that conversation with the County took place regarding the River Drive intersection and that Alaimo will put together a proposal as the County asserted the responsibility falls on the Borough.

2 – CORRESPONDENCE

- a. **RAP Update** – Councilwoman Pellegrine and RAP Coordinators, Deon Yorke and Angela Fava, shared an update regarding adding a food pantry to the Residents Assistance Program.
- b. **ECA Solar – Community Solar Request** – Borough Attorney Ingraffia stated that he will review the request and make a recommendation.
- c. **FY2020-2021 CDBG Award Letter** – No discussion ensued.
- d. **2021 Library Board Meeting Dates** – No discussion ensued.
- e. **2021 Board of Health Meeting Dates** – No discussion ensued.
- f. **2021 Recreation Advisory Board Meeting Dates** – No discussion ensued.
- g. **2021 Planning Board Meeting Dates** – No discussion ensued.

3– RESOLUTIONS

- a. **Fire Prevention Hourly Rates** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- b. **Volunteer Firefighter Requests** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- c. **13th & 14th Avenue CDBG Grant Endorsement/Authorization** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- d. **Tax Exemption for Disabled Veteran** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- e. **Department of Defense 1033 Program Annual Resolution** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- f. **Amend Release of Road Opening Performance Bond Resolution** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- g. **Recreation Department Maintenance/Custodian** – The Mayor and Council approved moving forward with the job advertisement. Once the search is concluded, a resolution to approve the hire and rescind the cleaning company resolution will be placed on a meeting agenda.
- h. **Vacation & Retirement Buybacks** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- i. **Fire Department 4th Quarter Stipend Report** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- j. **Special II Officers & SSOs Annual Reappointments** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.
- k. **Snow Gail Standby Stipends – Fire Department** – A resolution will be placed on the January 21st, 2021 Regular Meeting of the Mayor and Council agenda.

4 – ORDINANCES

- a. **Commercial Vehicle Parking in Residential Zones** – The ordinance will be introduced at the January 21st, 2021 Regular Meeting of the Mayor and Council.
- b. **Large Vehicle Parking** – The ordinance will be introduced at the January 21st, 2021 Regular Meeting of the Mayor and Council.

5 – DEPARTMENTAL REPORTS

- a. **EMS Call Report December 2020** – Accepted without discussion.
- b. **Zoning Board of Adjustment Minutes – November 23, 2020** – Accepted without discussion.
- c. **Millennium Strategies Report through December 2020** – Accepted without discussion.
- d. **December 2020 Municipal Court Reports** – Accepted without discussion.
- e. **Library Board Meeting Minutes – November 16, 2020** – Accepted without discussion.
- f. **Planning Board Minutes – December 2, 2020** – Accepted without discussion.
- g. **Board of Health Meeting Minutes – October 19, 2020** – Accepted without discussion.
- h. **2020 Building Department Assignment Tracker** – Accepted without discussion.
- i. **Rent Leveling Board Minutes – December 3, 2020** – Accepted without discussion.

6 – COMMITTEE REPORTS:

Councilwoman Ingui reported to the public that, unfortunately, she will be resigning from the Council and this will be her last meeting. She stated that she has been a volunteer in town and wore many hats over a long period of time. Councilwoman Ingui said that she is excited for the next chapter with her family but is sad to be leaving Elmwood Park. She went on to thank the Fire Department for allowing her to be their Commissioner and shared remarks about all members of the Council, the Borough Clerk, the Borough Administrator, and the Borough Attorney.

Councilman Fasolo commended the RAP Program and thanked his colleague for their support in appointing him to the Planning Board. He went on to thank Councilwoman Ingui for her service and for always having the residents' best interests in mind. Councilman Fasolo said that he is sad to see her leave but wishes her health and happiness in the future.

Councilman Golabek stated that the RAP Program does amazing work and thanked Councilwoman Ingui for her trust and friendship while serving on the Council together.

Councilwoman Pellegrine wished Councilwoman Ingui and her family all the best and thanked her for serving the community. In regards to the Board of Health, she advised that their reorganization meeting was held and new officers were selected. Councilwoman Pellegrine then read the 2020 Police Department Year-end report and thanked the Chief and his department for their hard work.

Council President Wechtler thanked Councilwoman Ingui and her family for all they have done for Elmwood Park and stated that she could not have asked for a better, more hard-working running mate.

Councilwoman Balistrieri congratulated Councilwoman Pellegrine on the growth of the RAP Program. She then went on to say that she will miss working with Denise, who always separated friendship and politics. Councilwoman Balistrieri thanked her for her strength, service, and for all she has done through Rare is Beautiful.

Mayor Colletti advised that he asked the Borough Administrator to put information regarding the COVID-19 vaccine on the Borough's website. He continued on by sharing remarks regarding Councilwoman Ingui and thanked her for being compassionate, reasonable, and honest.

7 – 2nd PUBLIC HEARING:

No one wished to be heard.

8 – EXECUTIVE SESSION:

- a. Legal Reports/Litigation**
- b. Personnel – Department of Public Works**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Legal Reports/Litigation
Personnel – Department of Public Works**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Pellegrine and seconded by Councilwoman Ingui to enter into Executive Session. Motion carried by the members present.

A motion was made by Councilwoman Ingui and seconded by Council President Wechtler to return to the public portion. Motion carried by the members present.

A motion was made by Councilwoman Pellegrine and seconded by Councilman Fasolo to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA, RMC
Borough Clerk

Minutes approved at the February 18th, 2021 Regular Meeting