

BOROUGH OF ELMWOOD PARK
WORK MEETING
December 12, 2019
7:00PM

The Work Meeting of the Elmwood Park Mayor and Council for December 5, 2019 was called to order by Municipal Clerk Erin Delaney at 7:03PM. The Statement of Compliance was read.

Councilmembers Balistreri, Fasolo, Fava, Ingui, Wechtler, and Council President Pellegrine were present. Also present were Mayor Golabek, Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingraffia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

Work Meeting Agenda Items:

PUBLIC HEARING:

No one from the public wished to be heard.

1 – CORRESPONDENCE:

- a. **2020 Library Board Meeting Dates** – Accepted without discussion.
- b. **2020 Recreation Advisory Board Meeting Dates** – Accepted without discussion.
- c. **Residential Parking** – Police Chief Foligno discussed implementing a permit parking program on streets that border Garfield. Being that Garfield does not allow overnight parking, Garfield residents are known to take up spots in front of Elmwood Park residences. The Mayor and Council agreed that this would be a good solution and that residential parking should not be implanted Borough-wide. Mayor-Elect Colletti suggested sending letters to those resident it would affect.
- d. **ADP Quote** – Mayor Golabek stated that this option should definitely be explored. It was discussed that it should perhaps continue in an Executive Session or on a personnel committee level.

2 – RESOLUTIONS:

- a. **Tax Department – Third Party Tax Lien** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- b. **Tax Department – Refund Overpayments** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **Handicap Parking Space** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- d. **Vacation Buybacks** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- e. **Road Opening Performance Bonds** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- f. **Performance Cash Bond & Escrow Release** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- g. **Emergency Generator Invoice – Manor II Electric Inc.** – Mayor Elect Colletti inquired as to what the payment was for. A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- h. **Current Estimate #1 – Cherry Hill Playground Improvements** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- i. **DPW Hire** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- j. **PSE&G Public Hearing – Use of Municipal Building** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- k. **LED Lighting and Fixtures** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.
- l. **Substitute Crossing Guard** – A resolution will be placed on the December 19th, 2019 Regular Meeting of the Mayor and Council agenda.

3 – ORDINANCES:

- a. **4-way Stop – Iozia Terrace & 16th Avenue** – A draft ordinance was submitted by Borough Attorney Ingrassia and accepted by the Mayor and Council.
- b. **Blocked Driveways** – Chief Foligno discussed a suggestion made by a resident regarding an ordinance that would allow homeowners to block their own driveways. Chief Foligno stated that as Police Chief he would support such an ordinance for instances such as when children are playing in their driveways. Mayor Elect Colletti raised concerns of potential emergency situations.

4 – DEPARTMENTAL REPORTS:

- a. **Building Department – October 2019** – Accepted without discussion.
- b. **Building Department – November 2019** – Accepted without discussion.
- c. **Library Board Minutes – October 21, 2019** – Accepted without discussion.
- d. **Recreation Advisory Board Minutes – September 16, 2019** – Accepted without discussion.
- e. **Fire Prevention – November 2019** – Accepted without discussion.
- f. **Police Department – November 2019** – Accepted without discussion.
- g. **Municipal Court – November 2019** – Accepted without discussion.
- h. **DPW Report** – Accepted without discussion.
- i. **Millennium Strategies Report** – Accepted without discussion.

5 – APPLICATIONS:

- a. **Raffle – St. Leo’s School** – Accepted without discussion.
- b. **Raffle – American Legion** – Accepted without discussion.
- c. **Bingo – American Legion** – Accepted without discussion.

6 – COMMITTEE REPORTS:

Councilwoman Fava thanked all of those involved in the planning of the Borough’s tree lighting and decorating for the Holidays. She announced that she attended the first Hall of Fame award ceremony and was very impressed by its success, so much so that she plans on reaching out to Mrs. Mola to be involved in the process next year. Lastly, Ms. Fava said that she attended the Homeowners Association Holiday dinner and that they are in dire need of new members.

Councilman Fasolo commended the Historical Society and EPIC group on a job well done with the Hall of Fame award ceremony. He congratulated both the Board of Education on their recent audit and the students who participated in the recent play “Matilda.” He then shared upcoming dates for student fundraisers. Councilman Fasolo concluded his report by informing the Governing Body that the Borough can take the Elmwood Park tree at the County’s Winter Wonderland and plant it somewhere within the Borough. He plans to get the school involved in it’s decorating next year.

Councilwoman Wechtler discussed her experience at recent Borough events including the tree lighting and Homeowners Association Holiday dinner. She made note of the next scheduled Library Board meeting and thanked everyone that helped make 2019 an amazing year for the Borough.

Councilwoman Ingui applauded everyone who assisted with the tree lighting ceremony and thanked DPW Superintendent Scott Karcz for decorating the corner of Mola Boulevard and Market Street. She stated that she was unable to attend the Hall of Fame award ceremony as she was working with her UNICO group to deliver Holiday baskets to families in need. For Councilwoman Ingui’s Ambulance Report, she informed those in attendance that Little Falls has responded to 48 calls in 7 days, all within 5-6 minutes.

Council President Pellegrine began her report by thanking the current Board of Health President for her service as she will no longer be serving on the board. At the November rabies clinic, the Borough administered shots for 45 dogs and 2 cats. She continued on with her Chamber of Commerce update by announcing they will be changing their meeting time to the morning beginning in 2020. Mayor Colletti will be their first guest speaker.

Councilwoman Balistrieri talked about the success of the tree lighting and thanked Scott Karcz and Donna Puglisi for their hard work. For her DPW report, Councilwoman Balistrieri announced that leaf pick-up has been extended and the street sweeper will continue according to schedule. She went on to say that the Hall of Fame awards ceremony was great and she looks forward to the next one. In conclusion, Councilwoman Balistrieri stated that there will be no Stigma Free meeting held in December and the next Council Corner date will be publicized in the near future.

Mayor Golabek proclaimed that both the tree lighting and Hall of Fame award ceremony were fantastic. He was happy to see such an event that highlights the Borough's rich history. Mayor Golabek shared that at the Planning Board meeting they, too, supported the Area in Need of Rehabilitation resolution that is in front of the council. To expand on the resolution's intent, Mayor Golabek announced that a community event will be coordinated with the Borough's Planner to discuss a Market Street vision.

7 – 2nd PUBLIC HEARING:

Jeanne Freitag, Hillman Drive, thanked the Mayor and Council for attending the Hall of Fame award ceremony. She stated that the ceremony grew as an extension from the 100th Anniversary committee and will continue to grow as numerous applications were submitted. Lastly, she announced the date of the next EPIC meeting.

Jeffrey Freitag, Hillman Drive, inquired as to the Borough's tree at Winter Wonderland and if the Governing Body received an invitation to decorate it. He concluded by suggesting the linking of the Borough's website and Facebook page as they currently are not synced.

8 – EXECUTIVE SESSION:

- a. Fire Prevention – Personnel**
- b. Borough Administrator – Personnel**
- c. DPW – Personnel**
- d. Finance – Personnel**
- e. Maintenance – Personnel**
- f. Police Department – Personnel**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Fire Prevention – Personnel
Borough Administrator – Personnel
DPW – Personnel
Finance – Personnel
Maintenance – Personnel
Police Department – Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Wechtler and seconded by Council President Pellegrine to enter into Executive Session. Motion carried by the members present.

Fire Prevention – Personnel
Borough Administrator – Personnel
DPW – Personnel
Finance – Personnel
Maintenance – Personnel
Police Department – Personnel

A motion was made by Councilwoman Fava and seconded by Councilman Fasolo to return to the public portion. Motion carried by the members present.

A motion was made by Councilwoman Wechtler and seconded by Councilman Fasolo to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA, RMC
Borough Clerk

Minutes approved at the January 2, 2020 Reorganization Meeting of the Mayor and Council.