

BOROUGH OF ELMWOOD PARK
WORK MEETING
October 3, 2019
7:00PM

The Work Meeting of the Elmwood Park Mayor and Council for October 3, 2019 was called to order by Acting Municipal Clerk Erin Delaney at 7:03PM. The Statement of Compliance was read.

Councilmembers Balistreri, Fasolo, Wechtler, and Council President Pellegrine were present. Also present were Mayor Golabek, Acting Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno and Borough Attorney Salvatore A. Ingraffia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

Work Meeting Agenda Items:

PUBLIC HEARING:

Jeffrey Freitag, Hillman Drive, asked if the Market Street and Mola Boulevard Army Tank area would be sodded.

1 – ENGINEERS REPORT

- a. **Monthly Status Report** – Mr. Mohamed and Mr. Clemente reviewed the monthly status report.

2 – CORRESPONDENCE:

- a. **Fair Lawn Ordinance** – No discussion ensued.
- b. **PEG Channel Cost** – Acting Municipal Clerk Delaney reported out on the cost of the Borough obtaining its own PEG channel as per the request of Councilman Dombrowski at a September work session meeting. The Governing Body concluded that the Borough's current status is sufficient without having to attain a private channel.

3 – RESOLUTIONS:

- a. **Fire Department Status Change** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- b. **Fire Department Resignations** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **DPW Request – Compact Excavator** – DPW Superintendent Scott Karcz's request to purchase a compact excavator piece of equipment was reviewed. The Mayor and Council were in favor of the purchase but requested that Mr. Karcz make a formal request at the October 10th work session meeting. Further discussion ensued where the Governing Body agreed that any purchasing request over \$17,500.00 should warrant an in-person proposal at a work session meeting by all Department Heads.
- d. **Sewer Emergency Work** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- e. **Army Tank Relocation Project** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- f. **River Road/Drive Traffic Signal Improvements** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- g. **Maintenance Guarantees** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda contingent on confirmation from Finance.
- h. **Overpayment Refunds** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- i. **Vacation Buyback** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- j. **Finance Resolution Requests** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.
- k. **Cherry Hill Installment** – A resolution will be placed on the October 24th, 2019 Regular Meeting of the Mayor and Council agenda.

- l. Recreation Advisory Board** – Acting Municipal Clerk Delaney reviewed the errors of the former Municipal Clerk in relation to the Recreation Advisory Board term limits. She provided the Mayor and Council with a formal explanation of said errors and suggested corrections that need to be made. The Governing Body stated they would review the provided document and respond back to Ms. Delaney with their final decision as to how to they'd like to proceed.

4 – ORDINANCES:

- a. Lot Sizing Reintroduction** – The ordinance will be re-introduced at an October 10th, 2019 Special Meeting of the Mayor and Council.
- b. Roosevelt Avenue and Bank Street** – An ordinance will be drafted by Borough Attorney Ingraffia for the October 24th, 2019 Regular Meeting of the Mayor and Council.
- c. 4-way Stop, Elm and Washington** – An ordinance will be drafted by Borough Attorney Ingraffia for the October 24th, 2019 Regular Meeting of the Mayor and Council.
- d. Chicken Coops** – Councilman Fasolo expressed that he would not be in favor of such an ordinance. The Mayor and Council decided that this should be an item of discussion for the Board of Health.

5 – DEPARTMENTAL REPORTS:

- a. Library Board Minutes – July 15, 2019** – Accepted without discussion.
- b. Recreation Department – September 2019** – Accepted without discussion.
- c. Department of Public Works – September 2019** – Accepted without discussion.

6 – APPLICATIONS:

- a. Liquor License, Person-Person & Place-Place Transfer** – Acting Municipal Clerk Delaney, in addition to Borough Attorney Ingraffia, reviewed details of the application with the Mayor and Council. They highlighted that the proposed location is within a certain proximity to a learning facility and another business holding a liquor license. Ms. Delaney further explained that although the license is a distribution license, the business does not intend to sell alcohol on-site but rather as a packaged basket company that ships items off-site. The Mayor and Council agreed to move forward with placing the transfer application on the agenda for the October 24th, 2019 with potential special conditions to be discussed.

7 – COMMITTEE REPORTS:

Councilman Fasolo shared the following upcoming events during his Board of Education report: Coach Abramo dedication game, Mallory's Army, Class of 2020 fundraiser, and the next Board of Education meeting. He then announced that he recently representing the Mayor and Council at the Anytime Fitness Grand Opening. The end his report, Councilman Fasolo raised a concern regarding the traffic lights near Market Street and River Drive as it is difficult to determine which color the light(s) are on when approaching.

Councilwoman Wechtler updated those in attendance on the Homeowner's "Meet the Candidates" Night and shared upcoming meeting dates for the Homeowner's Association and Library Board.

Council President Pellegrine announced, on behalf of the Board of Health, the October 27th date for their Health Fair in addition to the Chamber of Commerce's fundraiser to benefit the RAP Program and Rare is Beautiful on October 26th. In regards to her police report, Council President Pellegrine discussed the Street-Smart campaign and Coffee with a Cop event. Lastly, she concluded her remarks by stating the recent Council Corner meeting resulted in a lot of great ideas that both she and Councilwoman Balistrieri will be looking into.

Councilwoman Balistrieri discussed the DPW line painting program and fire hydrant flushing. Moving on to her Recreation report, she announced soccer and basketball registration information and that the Halloween party is scheduled for Wednesday, October 30th. Councilwomen Balistrieri suggested that the Borough look into placing a Port-A-John at the Gilbert Avenue field. She ended her committee report by stating the next Elmwood Park Takes Action (Stigma-Free) meeting is set for October 16th.

Mayor Golabek thanked Councilman Fasolo for representing the Mayor and Council at the Anytime Fitness Grand Opening

8 – 2nd PUBLIC HEARING:

Robert Colletti, Herman Street, requested the budgets for the 2018, 2019, and 2020 Road Programs.

Carl Roberts, Washington Avenue, stated that chicken coops are currently not allowed within the Borough and that the reason for the lack of a Port-A-John at the Gilbert Avenue field is because the old one caught fire.

Jeanne Freitag, Hillman Drive, inquired further about approving a liquor license with special conditions. Additionally, she asked for more information on the process of when a ticket is written when a vehicle is parked too close to a stop sign.

9 – EXECUTIVE SESSION:

- a. Fire Prevention – Personnel**
- b. Recreation Department – Personnel**
- c. Police Department – Personnel**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Fire Prevention – Personnel
Recreation Department – Personnel
Police Department – Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Council President Pellegrine and seconded by Councilman Fasolo to enter into Executive Session. Motion carried by the members present.

Fire Prevention – Personnel
Recreation Department – Personnel
Police Department – Personnel

A motion was made by Council President Pellegrine and seconded by Councilwoman Wechtler to return to the public portion. Motion carried by the members present.

A motion was made by Councilman Fasolo and seconded by Councilwoman Wechtler to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA
Acting Borough Clerk

Minutes approved at the November 14, 2019 Regular Meeting of the Mayor and Council.