

**BOROUGH OF ELMWOOD PARK
WORK MEETING
May 9, 2019
7:00PM**

The Work Meeting of the Elmwood Park Mayor and Council for May 2, 2019 was called to order by Acting Municipal Clerk Erin Delaney at 7:08PM. The Statement of Compliance was read.

Councilmembers Balistreri, Ingui, Pellegrine, Wechtler, and Council President/Acting Mayor Golabek were present. Also present were Acting Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno, and Borough Attorney Salvatore A. Ingrassia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

Work Meeting Agenda Items:

PUBLIC HEARING:

No one from the public wished to be heard.

1 – CAPITAL BUDGET

Borough Chief Financial Officer Roy Riggitano gave an overview of the Capital Budget proposal of which the Borough Administrator will discuss in more detail. He informed members that the Borough is currently looking for reimbursements from Marcal and the insurance claim in regards to the cyberattack from December 2018. He reiterated that approximately \$500,000 had to be appropriated from this year's budget to cover said costs, however, he fully expects to be refunded by means of next year's surplus. As far as capital purchases, the CFO stated that the biggest expense will be in relation to the sewer/pump system upgrades. Other purchases include: SUVs, an air conditioning system, a drone, and the road program. Council President/Acting Mayor Golabek advised that there would be a committee meeting to finalize the Capital Budget.

2 – CORRESPONDENCE:

- a. **DPW Request – Civil Service** – No discussion ensued.
- b. **Recreation Programs – Independent Leagues** – The Mayor and Council gave their approval to move forward with setting up said meetings.

3 – RESOLUTIONS:

- a. **Engine 2 Claim Update** – A resolution will be placed on the May 16th, 2019 Regular Meeting of the Mayor and Council agenda.
- b. **Vacation Buybacks** – A resolution will be placed on the May 16th, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **Fire Department – 1st Quarter Stipends** – A resolution will be placed on the May 16th, 2019 Regular Meeting of the Mayor and Council agenda.

4 – ORDINANCES:

- a. **Mobile Food Trucks** – Fire Official Steve Kochik reported on the increase in applications for mobile food trucks to operate on a daily basis. He stated that current ordinances do not fully encapsulate such a business operation. Fire prevention and the health department can issue permits should this be something the Borough would like to encourage as opposed to prohibit. It was agreed upon that currently the departments should accept paperwork but hold off on issuing permits until the Borough Attorney reviews the Borough Code and develops an ordinance to coincide with said businesses.

5 – APPLICATIONS:

- a. **Bingo** – Accepted without discussion.
- b. **Raffle** – Accepted without discussion.

6 – DEPARTMENTAL REPORTS

- a. **DPW** – Accepted without discussion.
- b. **Recreation – April 2019** – Accepted without discussion.
- c. **Library Board Meeting Minutes – March 18th, 2019** – Accepted without discussion.
- d. **Millennium Strategies – May 2019** – Accepted without discussion.
- e. **Police Department – April 2019** – Accepted without discussion.

7 – COMMITTEE REPORTS:

Councilwoman Balistreri announced information on the new recreation basketball league. For the DPW report she shared that the street sweeping has continued with its routine schedule and that all underpasses have recently been cleaned. Lastly, Councilwoman Balistreri stated the next Stigma Free (EPTA) meeting will take place on May 21st.

Councilwoman Pellegrine shared dates for the Board of Health meeting for May 13th and Rabies Clinic for May 15th. Additionally, she informed members that 4 more officers were trained in the LEAD program.

Councilwoman Ingui thanked the DPW for their efforts in cleaning the underpasses. For her Ambulance Corps. report, she announced the Meet and Greet date for May 18th, reiterated that they are in desperate need of volunteers, and stated that she met with the new Assistant Chief and is confident he will be an asset in his new role.

Councilwoman Wechtler publicized the date for the next Homeowner's Association on May 28th where the Fire Official will be the guest speaker.

Borough Administrator Foligno updated members on the progress of the Veterans Memorial and Tank projects of which the majority of the work will be completed in time for the Memorial Day

parade. He also noted that a new building will be erected behind the gas station on Roosevelt Avenue which raises concerns with the school. He suggested that an ordinance be drafted to establish a one-way street to alleviate some of the concerns.

Council President/Acting Mayor Golabek educated members on the plans for the 2019 Road Program, which will be similar to the 2018 Road Program coming in at about \$1 million or just under. For the 2018 CDBG grant, an application was submitted for roadway improvements to Summit Avenue and 1st, 2nd, and 3rd Streets that now needs to be put out to bid. Piggybacking off of this topic, he also discussed the water main replacement program where 750 feet is required to be replaced, by the state, per year. Lastly, he concluded his report, by announcing the Topology pitch book should be received in the next week or so.

8 – 2nd PUBLIC HEARING:

No one from the public wished to be heard.

9 – EXECUTIVE SESSION:

- a. **Municipal Court – Personnel**
- b. **Police Department – Personnel**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Municipal Court – Personnel
Police Department – Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilwoman Wechtler and seconded by Councilwoman Pellegrine to enter into Executive Session. Motion carried by the members present.

Municipal Court – Personnel
Police Department – Personnel

A motion was made by Councilwoman Pellegrine and seconded by Councilman Dombrowski to return to the public portion. Motion carried by the members present.

A motion was made by Councilwoman Wechtler and seconded by Councilwoman Pellegrine to adjourn. Motion carried by the members present.

Respectfully submitted,

Erin Delaney, MPA
Acting Borough Clerk

Minutes approved at the August 15, 2019 Regular Meeting of the Mayor and Council.