

**BOROUGH OF ELMWOOD PARK**  
**WORK MEETING**  
**MAY 2, 2019**  
**7:00PM**

The Work Meeting of the Elmwood Park Mayor and Council for May 2, 2019 was called to order by Acting Municipal Clerk Erin Delaney at 7:01PM. The Statement of Compliance was read.

Councilmembers Balistreri, Dombrowski, Ingui, Pellegrine, Wechtler, and Council President/Acting Mayor Golabek were present. Also present were Acting Municipal Clerk Erin Delaney, Borough Administrator Michael Foligno, and Borough Attorney Salvatore A. Ingrassia.

Whereas Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 7, 2019.

**Work Meeting Agenda Items:**

**PUBLIC HEARING:**

Jeffrey Freitag, Hillman Drive, inquired about the electrical outlets in place at the Veterans Memorial Monument. Additionally, he followed up in regards to the status of the Class of '67 Fallen Heroes street signs.

**1 – ENGINEER'S REPORT**

- a. **County Shared Services Agreement** – River Road Traffic Signal – Borough Administrator Foligno gave a brief overview of the petition to request a traffic signal on River Road of which the County has responded to. The County will prepare an agreement so that the project can proceed.
- b. **Flood Damage Prevention** – The state is now mandating that municipalities revise their Flood Damage Prevention ordinances. The Borough Attorney will begin drafting changes as the new draft is due to the state by May 17<sup>th</sup>.
- c. **ADA Curb** – Borough Administrator Foligno advised the Mayor and Council of a quote received for and ADA compliant curb. Discussion ensued and the Borough Engineer was asked to take a look at the curb in question and provide a professional opinion. It was agreed upon that there would be an update at the May 9<sup>th</sup> work session meeting and that, although not mandatory, this project will likely proceed.
- d. **Notice to Proceed** – 2018 Road Program – No discussion ensued.
- e. **Current Estimate #1** – 2018 Road Program – A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda.

- f. **Slaughterdam Sewer Pump** – Mr. Clemente gave an overview of the recent issues faced at our pump stations. At the Slaughterdam Sewer Pump, the two pumps failed at the same time where one is completely irreparable and needs to be replaced. A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda for the emergency work and for the replacement.
- g. **Bridge Re-Evaluation Survey Reports** – Ms. Delaney asked Mr. Clemente to review the Bridge Re-Evaluation Survey Reports submitted to the Borough.
- h. **Monthly Status Report** – Mr. Clemente reviewed the monthly status report.

## **2 – CORRESPONDENCE:**

- a. **First Environment, Inc. Audit** – The Mayor and Council requested that the audit be sent to DPW Superintendent, Scott Karcz, to review.
- b. **Boswell Engineering – FW Webb Site Plan** – No conversation ensued.
- c. **WISE Program** – The Mayor and Council suggested contacting Donna Puglisi, Recreation Director, to assist with arrangements.
- d. **Mark Musella Resignation** – No discussion ensued.
- e. **Marcal Dedication** – Borough Administrator Foligno stated that he would look into assembling such a dedication.

## **3 – RESOLUTIONS:**

- a. **Engineering Escrow Release** – A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda.
- b. **Road Opening Performance Bond** – A conversation arose about the cost of road opening performance bonds and increasing the rates. A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda.
- c. **Handicap Parking Spot** – A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda.
- d. **Third Party Tax Lien** – A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda.
- e. **Assignment Sale** – A resolution will be placed on the May 16<sup>th</sup>, 2019 Regular Meeting of the Mayor and Council agenda.

## **4 – ORDINANCES:**

- a. **Right Turn Only/No Left Turns** – Borough Attorney Ingraffia will draft an ordinance.
- b. **All-way Stops** – Borough Attorney Ingraffia will draft an ordinance.

## **5 – COMMITTEE REPORTS:**

Councilwoman Balistrieri announced dates for the upcoming Council Corner on May 11<sup>th</sup> and the next Stigma Free (Elmwood Park Takes Action) meeting on May 14<sup>th</sup>.

Councilwoman Pellegrine shared upcoming dates for the Board of Health Meeting on May 13<sup>th</sup> and Rabies Clinic for May 15<sup>th</sup>. Lastly, she updated members on the successful Police Meet and Greet and installation of the DOT fencing on Route 4.

Councilman Dombrowski shared that in his tenure on the council he has now worked with 5 different Mayors and gave credit to the Borough and councils for not missing a beat during tumultuous, uncertain times. He concluded his report by announcing the next Fire Department meeting for May 13<sup>th</sup> and by asking the Borough Administrator to address the PSE&G lights along the Market Street streetscape that are jarring with the aesthetics of the project.

Councilwoman Wechtler gave an overview of the last Homeowner's Association meeting where Police Chief Foligno spoke.

Councilwoman Ingui informed members about the future Ambulances Corps. meeting scheduled for May 8<sup>th</sup> in addition to the Meet and Greet which will be held on May 18<sup>th</sup>.

Council President/Acting Mayor Golabek shared details about the recent Board of Education meeting where it was announced there would be a \$96.00 tax increase on the average household. For the CDBG grant that the Borough most recently applied for, Council President/Acting Mayor Golabek stated that once the award letter is received it is imperative to act quickly on the project as it is beneficial for future applications. He then continued on by updating members on a meeting held in conjunction with the County Parks Department to discuss Artesian Field and its potential.

## **6 – 2nd PUBLIC HEARING:**

Jeffrey Freitag, Hillman Drive, further discussed the road opening performance bond process and length of time. Additionally, he raised concerns about an obstructed turn from E. 54<sup>th</sup> Street onto Route 4.

Robert Colletti, Herman Street, suggested that the Borough shift to 2 years for performance bonds with the Engineer's involvement to ensure proper compaction is complete.

Joseph Mulligan, 3<sup>rd</sup> Street, enlightened everyone on new laws in regards to road opening performance bonds where the Department of Public Works is responsible for street to curb.

Dominick Scalcione, E 54<sup>th</sup> Street, informed the Mayor and Council that extensive damage was done by contractors on E 54<sup>th</sup> and Gilbert. He further stated that the inspection process needs to be improved.

Carl Roberts, Washington Avenue, inquired as to the status of Artesian Fields. Additionally, he addressed potential fire hazards and worries regarding access points and responding to said hazards due to the area in question being "wetlands."

## **7 – EXECUTIVE SESSION:**

### **a. Building Department – Personnel**

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Building Department – Personnel**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilwoman Balistrieri to enter into Executive Session. Motion carried by the members present.

**Building Department – Personnel**

A motion was made by Councilwoman Wechtler and seconded by Councilman Dombrowski to return to the public portion. Motion carried by the members present.

A motion was made by Councilwoman Ingui and seconded by Councilwoman Pellegrine to adjourn. Motion carried by the members present.

Respectfully submitted,

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Erin Delaney, MPA  
Acting Borough Clerk

*Minutes approved at the August 15, 2019 Regular Meeting of the Mayor and Council.*