

BOROUGH OF ELMWOOD PARK
WORK MEETING
December 7, 2017
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for December 7, 2017 was called to order by Municipal Clerk Keith Kazmark at 8:11 p.m. The Statement of compliance was read.

Council Members Chirido, Dombrowski, Golabek Work, Vuoncino, Giandomenico, Councwomen-Elect Balistrieri and Pellegrine were present. Also present were Mayor Francesco A. Caramagna, Municipal Clerk Keith Kazmark and Borough Attorney Brian Giblin.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 5, 2017.

Work Meeting Agenda Items:

PUBLIC HEARING:

Jeff Frietag, Hillman Drive, inquired about the current number of Police personnel.

Dominic Scalcione, E. 54th Street, discussed the emergency alert system.

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mr. Murphy reviewed the items listed in his status report with the Mayor and Council.
- b. **Preliminary Construction Cost Estimates – 2018 Road Program** – Discussion was held over to the January Work Session.
- c. **Current Estimate #1 & Change Order #1 – 2017 Road Program** – The Mayor and Council requested a resolution for this item at the next public meeting.
- d. **Current Estimate #2 & Change Order #2 – 2017 Road Program** – The Mayor and Council requested a resolution for this item at the next public meeting.
- e. **Emergency Test Pits – Market Street Force Main** – Accepted without discussion.
- f. **Award Letter – County of Bergen – Community Development – Road Resurfacing Lee Street, Orchard Street & Franklin Street** – Accepted without discussion.
- g. **Current Estimate #1 – Repair to Rear Entrance to Municipal Building** – The Mayor and Council requested a resolution for this item at the next public meeting.
- h. **Amended Preliminary List of Projects – Capital Improvement Plan** – List of projects to be placed into the 2018 Budget file for further discussion during the budget hearings.
- i. **Location Map – 2018 Road Program** – Discussion was held over to the January Work Session.

2 – RE-ORGANIZATION ITEMS:

- a. **Annual Notice of Meeting** – After some discussion it was decided that work session meetings will have a start time of 7:00 p.m. and the Regular Meetings will remain at 8:00p.m.
- b. **2018 Holiday Schedule** – Accepted without discussion.
- c. **2017 Board and Committees** – Accepted without discussion.
- d. **Memo regarding 2017 RFP/RFQ Submissions** – Accepted without discussion.

3 – CORRESPONDENCE:

- a. **Memo from South Bergen Municipal Joint Insurance Fund regarding 2017 Dividend** – Accepted without discussion.
- b. **Letter from Officer Dave Meyers regarding Pedestrian in Crosswalk signage** – The Mayor and Council accepted the recommendation for permanent signage.
- c. **NJ State Supreme Court Order designating Judge Anthony N. Gallina as Presiding Judge for Bergen County** – Borough Clerk Kazmark and Borough Attorney Giblin discussed the distinguished honor of such an appointment and the duties of a Presiding Judge.
- d. **Letter from James Delia requesting a consideration to change the permitted use to the C-G Zone** – Discussion held over to the next work session.
- e. **Letter from Angelo Castronovo requesting an extension in his Leave of Absence** – The Mayor and Council requested a resolution for this item at the next public meeting.

- f. **Letter from Passaic Valley Water Commission regarding the 2018 water rates** – Accepted without discussion.

4 – RETIREMENT/RESIGNATIONS:

- a. **Letter of Intent to Retire from Pat Burke in the Mayor’s Office** – The Mayor and Council requested a resolution for this item be listed at the next public meeting.
- b. **Letter of Resignation from Anthony Penna from the Department of Public Works** – Accepted without discussion.
- c. **Letter of Resignation from John Adamo regarding the Planning Board** – Accepted without discussion.
- d. **Letter of Resignation from Richard DeLorenzo regarding the Recreation Advisory Board** – Accepted without discussion.

5 – RESOLUTIONS:

- a. **Request for Vacation Buy back from Chief Foligno** – The Mayor and Council requested a resolution for this item at the next public meeting.
- b. **Request to use All Purpose Room in 2018 by Mobilization for Animal Rights, Inc.** – The Mayor and Council requested a resolution for this item at the next public meeting.
- c. **Request to use All Purpose Room in 2018 by CarePlus New Jersey (EP Takes Action)** – The Mayor and Council requested a resolution for this item at the next public meeting.
- d. **Proposal from Boswell Engineering to update the Borough’s Zoning Map to reflect recent changes** – The Mayor and Council requested a resolution for this item at the next public meeting.
- e. **Proposal from Statewide Striping Corporation for traffic markings** – The Mayor and Council requested a resolution for this item at the next public meeting.
- f. **Letter from RJ Trawinski Development Corp. requesting release of Engineering Escrow** – The Mayor and Council requested a resolution for this item at the next public meeting.
- g. **Memo from Chief Foligno requesting an additional full time crossing guard at Broadway & Iozia Terrace** – The Mayor and Council requested a resolution for this item at the next public meeting.
- h. **Memo from Chief Foligno requesting a substitute crossing guard appointment** – The Mayor and Council requested a resolution for this item at the next public meeting.

6 – Appointment of JIF Representative – The Mayor and Council requested a resolution appointing Councilman Golabek as the JIF Representative be placed on the next public meeting.

7 – Service Agreement for Honeywell Instant Alert Plus – Discussion held over to the next work session.

8 – Security Cameras for the Elmwood Park Fire Department – Discussion ensued as to how to move forward with this project. The Council did not take any action at this time. Borough Clerk Kazmark was directed to reach out to Chief Shadwell and recommend all Fire Companies handle the way Fire Company #4 is with regard to replay equipment.

9 – ORDINANCES:

- a. **Street Sweeping Ordinance** – Further discussion will be taken up with the 2018 Ordinance Committee.

10 – DEPARTMENTAL REPORTS:

- a. **Recreation Department Report – November 2017** – Accepted without discussion.
- b. **Recreation Advisory Board Minutes – October 23, 2017** – Accepted without discussion.
- c. **Library Board Minutes – October 16, 2017** – Accepted without discussion.
- d. **Municipal Court Report – October & November 2017** – Accepted without discussion.
- e. **Police Department Report – October & November 2017** – Accepted without discussion.
- f. **Millennium Strategies – November 2017** – Accepted without discussion.
- g. **Finance Department Report – November 2017** – Accepted without discussion.

11 – COMMITTEE REPORTS:

Councilman Chirido thanked everyone for their support and requested to remain as the DPW liaison.

Councilman Vuoncino discussed the upcoming EPVAC Christmas Party and wished Mayor Caramagna and Councilwomen-Elect Balistriero and Pellegrine well.

Councilman Dombrowski briefly discussed COAH. Councilman Dombrowski requested a sign to acknowledge the Bombers accomplishments.

Council President Giandomenico reported progress.

Councilman Work discussed Bombers being acknowledged at the next public meeting and ongoing registrations for basketball and hockey. He further discussed improvements to the parks. Councilman Work wished Mayor Caramagna, Councilwomen-Elect Balistreri and Pellegrine well.

Councilman Golabek reported progress.

Mayor Caramagna thanked Councilman Vuoncino and Work for their service and also thanked Pat Burke.

12 – 2nd PUBLIC HEARING:

Dominic Scalcione, E. 54th Street, discussed road resurfacing and first responders.

13 – EXECUTIVE SESSION:

- a. Personnel – Police Department
- b. Personnel – Department of Public Works
- c. Personnel – Mayor’s Office

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Police Department
Personnel – Department of Public Works
Personnel – Mayor’s Office

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

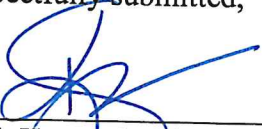
A motion was made by Councilman Chirido and seconded by Councilman Work to enter into Executive Session. Motion carried unanimously.

Personnel – Police Department
Personnel – Department of Public Works
Personnel – Mayor’s Office

A motion was made by Councilman Dombrowski and seconded by Councilman Golabek to return to the public portion. Motion carried unanimously.

A motion was made by Councilman Dombrowski and seconded by Councilman Golabek to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Approved at the January 4, 2018 Re-Organization meeting of the Mayor and Council.

