

**BOROUGH OF ELMWOOD PARK  
WORK MEETING  
September 22, 2016  
7:00 p.m.**

The Work Meeting of the Elmwood Park Mayor and Council for September 22, 2016 was called to order by Deputy Municipal Clerk Barbara Dispoto at 7:05 p.m. The Statement of compliance was read.

Council Members Colletti, Chirido, Caramagna, Dombrowski, Giandomenico and Vuoncino were present. Also present were Deputy Municipal Clerk Barbara Dispoto, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy. Mayor Mola was absent due to illness and Borough Clerk Kazmark was absent due to a personal commitment.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual notice in The Record and Herald News of Woodland Park and by posting such a notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice of the time change for this meeting was posted on September 14, 2016.

**Work Meeting Agenda Items:**

**1 – EXECUTIVE SESSION:**

- a. Litigation – COAH**
- b. Personnel – Police Department**
- c. Litigation – Tax Appeals**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

**Litigation – COAH  
Personnel – Police Department  
Litigation – Tax Appeals**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Colletti and seconded by Councilman Chirido to enter into Executive Session. Motion carried unanimously.

**Litigation – COAH  
Personnel – Police Department  
Litigation – Tax Appeals**

A motion was made by Councilman Colletti and seconded by Councilman Dombrowski to return to the public session. Motion carried unanimously.

**Public Hearing:**

Rich Trawinski, Walnut Street, discussed the Library Capital Plan and the rejection by the Library Board for the project to go out for bid. Council President Vuoncino suggested a joint meeting with the Library Board. Councilman Dombrowski discussed the lack of notice regarding the architect being in attendance at the Library Board meeting. The next Library Board meeting is scheduled for October 17, 2016 and a suggestion was made to do the joint

meeting prior to the regularly scheduled meeting. Councilman Caramagna requested the joint meeting to be held at the Municipal Building.

Rich DeLorenzo, Hillman Drive, inquired if there has been any discussion regarding the Recreation Advisory Board being returned to a Commission. He requested the Council open discussions to change back to a Commission. He then inquired as to whether the hockey rink will include basketball nets. He stated the Recreation Advisory Board has not yet received an agenda for the upcoming meeting. Mr. DeLorenzo inquired if there was any decision on the expansion of the Recreation Department Office Space.

Neil Kilston, River Drive, discussed a re-zone away from a POP zone to an industrial zone. He stated he knows the procedure but wanted to present to the Council what he would like to see happen. Brian Giblin suggested the planner review the plans. Mr. Kilston stated Mr. Kauker has been in contact regarding the request. Mr. Kauker will review the plan and report back to the Council for their review.

Daniel Altamar, Livi Court, inquired about the Library Board's ability to add on to a municipal owned building.

## **2 – ENGINEERING REPORT:**

- a. **Emergency Sanitary Sewer Force Main – Market Street Bridge** – Mr. Murphy stated that Alaimo Engineering is recommending that payment to Colonnelli Brothers be approved by the Council.
- b. **2016 Transportation Alternatives Program** – Discussion ensued as to whether to continue with the Market Street Streetscape to Midland Avenue. Mr. Murphy will move forward with the application for a Phase 3 to the Market Street Streetscape. Council President Vuoncino stated the Council should produce a list of potential projects for the future that can be used when other grant opportunities present themselves.
- c. **Bid Tabulations – 2016 Road Program** – Mr. Murphy discussed the bid opening for the 2016 Road Program. It is his recommendation to award the bid to Della Pella Paving Inc. He stated the contractor is ready to move forward. A resolution will be placed on the October 6, 2016 Regular Meeting awarding the bid to Della Pella Paving Inc.
- d. **Status of Emergency Water & Sewer Repair line item – Colonnelli Brothers** – Discussion ensued as to how much funding was available for emergency repairs. Mr. Murphy will review how in the past the RFQ for emergency repairs was drafted. Mrs. Dispoto stated that a flat dollar amount was awarded for repairs back in 2014.

**3 – Quote from AAA Emergency Supply for Self-Contained Breathing Apparatus System** – Mrs. Dispoto stated the quote is related to the grant which was awarded to the Fire Department. AAA Emergency Supply is State contract vendor. A resolution will be placed on the October 6, 2016 Regular Meeting. Once the 20 day estoppel has elapsed, the Purchasing Department can place the order.

**4 – Letter from Fire Chief Pressler regarding the resignation from three fire fighters** – Mrs. Dispoto stated the letter from the Fire Chief is for informational purposes and requires no action by the Governing Body.

**5 – Quotes pertaining to the Improvements at Cherry Hill Park** – Mrs. Dispoto stated the quote is related to an Open Space Grant award. A resolution will be placed on the October 6, 2016 Regular Meeting and once the 20 day estoppel has elapsed, the Purchasing Department can place the order for the playground equipment.

**6 – Request from Elmwood Park Volunteer Ambulance Corps to conduct a coin toss event** – Mrs. Dispoto stated the application for the coin toss has been forwarded to Pete Pias. Discussion ensued as to whether the EPVAC can conduct the coin toss on Market Street. Mrs. Dispoto stated that in the email sent to Mr. Pias, it stated that approval from the County is required to conduct the event on Market Street and that a copy of the approval must be submitted to both the Clerk's office and the Police Department. A resolution will be placed on the October 6, 2016 Regular Meeting approving the event on the Boulevard and contingent of the approval from the County to conduct the event on Market Street.

9 – **Emergency Repair to the traffic signal located at Boulevard & Linden Avenue** – Mrs. Dispoto discussed the repairs to the traffic signal located at the intersection of Boulevard and Linden Avenue. She stated a resolution to authorize payment is needed. Discussion ensued as to the cost of the repairs. It was stated the repair needed to include retrofits. After some discussion and clarification, a resolution will be placed on the October 6, 2016 Regular Meeting authorizing payment.

10 – **ORDINANCE:**

- a. **Fire Department Stipend – Draft Ordinance** – Council President Vuoncino discussed the requests for metrics from the Fire Department which have not yet been supplied. Discussion ensued to items within the draft that needed clarification or changes. Further discussion ensued as to a metric being available to determine how successful the stipend program is and whether the program will continue after one year. A committee meeting will take place prior to the introduction of the ordinance. Mr. Giblin will revise the draft for the Council to review at the October 13, 2016 Work Session.

7 – **DEPARTMENTAL REPORTS:**

- a. **Building Department Report – August 2016** – Councilman Dombrowski requested a report regarding the property maintenance violations that have been issued since the temporary property maintenance inspector has been hired. A request will be made to the Municipal Court for a list relative to the property maintenance violations. Report accepted.
- b. **Library Board Minutes – July 18, 2016 & August 12, 2016** – Accepted without discussion

Council President Vuoncino discussed establishing a dialog between the Library Board and the Council regarding the Capital Plan. Discussion ensued as to the plans which have been completed by the architect but the lack of knowledge of what will be done within the new addition still exists. Discussion then ensued as to the plans being submitted and the small window of time as to when the bids would have been accepted, leaving very little time to review the plans. Discussion then ensued as to the Library Board's ability to perform major construction on a Borough owned building.

11 – **COMMITTEE REPORTS:**

Councilman Chirido reported that Department of Public Works Superintendent Scott Karcz will be working on a schedule for street sweeping.

Councilwoman Giandomenico stated the when the next Board of Education meeting will take place.

Councilman Dombrowski discussed a grand opening event for a new business in town.

Council President Vuoncino inquired about items that were brought up at the last public meeting by residents. Recycling receptacles will be placed on the next work session for discussion and a meeting is in the process of being scheduled to address the noise complaints that are stemming from Paterson.

Councilman Caramagna discussed property maintenance and residents that do auto repairs on public streets. Discussion ensued as to what is available for enforcement regarding auto repairs.

Councilman Colletti requested the Council enter into an executive session to further discuss the COAH litigation.

12 – **2<sup>nd</sup> Executive Sessions:**

- a. COAH – Litigation

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WHEREAS, the Governing Body wishes to discuss:

**Litigation – COAH**

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Chirido and seconded by Councilwoman Giandomenico to enter into Executive Session. Motion carried unanimously.

**Litigation – COAH**

A motion was made by Councilman Colletti and seconded by Councilman Dombrowski to return to the public session. Motion carried unanimously.

Respectfully submitted;



Barbara L. Dispoto, RMC/OMR  
Deputy Borough Clerk

*Minutes approved at the October 20, 2016 Regular Meeting of the Mayor & Council.*