

BOROUGH OF ELMWOOD PARK
WORK MEETING
November 13, 2014
8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for November 13, 2014 was called to order by Municipal Clerk Keith Kazmark at 8:00 p.m. The Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2014.

Governing Body members Colletti, Dombrowski, Martino, Pettigano, Vuoncino and Caramagna were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Giuseppe Randazzo, and Borough Engineer Nordan Murphy.

Public Hearing: No one wished to be heard.

Work Meeting Agenda Items:

1– Discussion with Michael Kauker regarding Proposed Local Commercial Zone – Mr. Kauker discussed the draft ordinance that was prepared by his office. Discussion ensued regarding items addressed at the last work meeting when Mr. Kauker was in attendance and the draft ordinance was reviewed. Mr. Kazmark discussed the advertising process by the Clerk’s office for notifying residents within a 200 ft radius of the proposed change. Mr. Kauker stated the change would only allow for additional parking. Discussion regarding passing similar changes on Broadway took place. Further discussion will be taken up at the January 8, 2015 Work Session, with possible introduction at the February 5, 2015 Regular Meeting and possible adoption at the February 19, 2015 Regular Meeting. Mr. Kazmark discussed having a meeting following the work session with Mr. Bolen and Mr. Smart. Mr. Kazmark asked Mr. Kauker to prepare a map showing the proposed changes for the Council.

2 – ENGINEERING REPORT:

- a. Engineering Status Report** – Mr. Murphy stated he is awaiting a reply from the DOT regarding the traffic striping at the Route 46 and Boulevard intersection. Mr. Murphy discussed the Community Development Block Grant. Discussion ensued regarding the lack of storm drains on Market Street. Mr. Murphy will discuss this concern at an upcoming meeting with the County regarding the Market Street projects. Mr. Murphy stated the application for the hockey rink and associated improvements was submitted. Mr. Murphy reported the road program is under construction. Councilman Colletti stated his frustration regarding the paving being completed during cold temperatures. Discussion ensued regarding setting a date to finalize the 2015 Road Program. Mr. Murphy discussed Mr. Karcz’s request for sidewalk work be done adjacent to the Falmouth Avenue culvert utilizing funds from the road program. Discussion ensued regard storm drains near the Recreation Building which are sinking. Mr. Murphy stated both the Improvements to Boulevard (Section 8 & 9) and Iozia Street, Franklin & Court Street are in the design phase.
- b. Amended Proposal for Preparation of Capital Improvement Plan** – Mr. Murphy stated a revised proposal has been submitted. Councilman Colletti stated his disappointment over the need for a Capital Improvement Plan. Councilman Pettigano discussed his thoughts regarding the need for the plan. Discussion ensued.
- c. Market Street Emergency Sewer Main Repair** – Mr. Murphy discussed the emergency repair which addressed the sewer collapse on Market Street. A resolution will be placed on the December 4, 2014 Regular Meeting agenda.
- d. Storm Pipe located on River Drive** – Mr. Murphy discussed the County reaching out to Mr. Karcz regarding the storm pipe. Discussion ensued as to who is the responsible party for to the storm pipe. Mr. Murphy will draft a letter responding to the County on the storm pipe and will forward the draft to Mr. Karcz and Mr. Randazzo for review.

3 – RESOLUTIONS:

- a. **Request to hire an additional Substitute Crossing Guard – Police Department** – A resolution will be placed on the December 4, 2014 Regular Meeting Agenda.
- b. **Request to hire a Part-Time Inspector – Fire Prevention Bureau** – A resolution will be placed on the December 4, 2014 Regular Meeting Agenda.

4 – Memorandum from Police Chief Foligno pertaining to complaints received regarding a Coin Toss event – Police Chief Foligno discussed his review of all future coin toss events and regulations that he has put in place. Chief Foligno further discussed complaints that were called into Police Headquarters regarding the coin toss event that took place at the intersection of the Boulevard and Route 4. Mr. Kazmark discussed the change from a boot drive to coin toss when a firefighter was struck by a car during a Boot Drive a few years ago. Discussion ensued how the changes have affected the Fire Department. Discussion then ensued as to the State Regulations for Coin Toss events. Battalion Chief Shadwell stated that previous coin toss events by the Fire Department have paid half of the operating costs for the firehouse for the year. Discussion ensued to Fire Department coin toss events for 2015.

5 – Request by Recreation Director to relocate UNICO monument – Councilman Pettigano suggested the monument be moved near the sign in front of the Municipal Building. After some discussion there was no opposition to relocating the monument to the Municipal Building.

6 – Board of Adjustment minutes for April 23, 2008 approving WHF Realty (Riverview Service Station) – Mr. Kazmark stated he was informed that transcripts from the April 23, 2008 Board of Adjustment meeting are not available due to them being destroyed at the office of the transcriber during Superstorm Sandy. Discussion ensued as to the contents of the minutes from the Board of Adjustment meeting. Mr. Kazmark stated the resolution does not contain verbiage regarding the sharing of parking spaces from surrounding properties. Discussion ensued regarding the contents of the minutes. A copy of the resolution will be sent to Mr. Randazzo for his review. Further discussion will be held over to the December 11, 2014 Work Session.

7 – Letter of resignation from Brenda Huffman regarding the Recreation Advisory Board – Mr. Kazmark stated he has a letter of resignation from Brenda Huffman and further stated that he has verbal notification that Myles Garvey has also resigned from the Recreation Advisory Board. He further stated he is awaiting the formal letter of resignation from Mr. Garvey.

8 – Appointment List for 2015 – Mr. Kazmark discussed the appointment list and stated that the Borough's RFPs will be posted to the Borough's website.

9 – ORDINANCES:

- a. **Municipal Fees Ordinance for use of Police and Police vehicles for Outside Services** – Discussion ensued to different administrative costs that are charged by other municipalities for outside services. Discussion took place regarding increasing the administrative costs. Councilman Dombrowski discussed increasing the administrative costs to be in line with other comparable municipalities. Discussion ensued to the amount of the increase. It was agreed to re-introduce the ordinance that was tabled at the August 21, 2014 Regular Meeting. Under the re-introduction the administrative cost on traffic detail will increase to \$25 and the security detail would increase to \$15.00 per hour.
- b. **Proposed Revisions - Certificate of Occupancy Ordinance** – Councilman Pettigano stated he would like Mr. Bolen to be present during the discussion and asked if further discussion can be taken up at the December 11, 2014 Work Session. Mr. Kazmark discussed scheduling and suggested holding the discussion until the January 8, 2015 Work Session. After some discussion it was decided to hold over further discussion to the January 8, 2015 Work Session.
- c. **Proposed Cooperative Parking Plan Ordinance** – Councilman Pettigano briefly discussed the benefits of the ordinance. Councilman Colletti inquired who the final authority would be with the ordinance and expressed his concerns. Discussion ensued regarding establishing penalties. Further discussion will be taken up at the January 8, 2015 Work Session.
- d. **Snow Ordinance** – Mr. Kazmark discussed the streets that have been identified by Mr. Karcz and the Police Department that need to be adjusted. The Council authorized the adjustments and the ordinance will be introduced at the December 4, 2014 Regular Meeting.

10 – DEPARTMENTAL REPORTS:

- a. Recreation Minutes – September 22, 2014 – Accepted without discussion.
- b. Recreation Department Report – October 2014 – Accepted without discussion.
- c. Police Department Report – October 2014 – Accepted without discussion.
- d. Municipal Court – October 2014 – Accepted without discussion.
- e. Finance Budget Status Report – October 2014 – Accepted without discussion.

11 – COMMITTEE REPORTS:

Councilman Pettigano discussed Soccer Awards Dinner.

Councilman Vuoncino discussed the upcoming Holiday Parade in Wallington.

Councilman Dombrowski reported on the discussion at the Board of Health meeting regarding shared services or the possible hiring of a new Health Official. Mr. Kazmark discussed a request for a joint meeting with the Council for a presentation from Mid Bergen regarding shared services. Mr. Kazmark further discussed Mid Bergen's lack of interest to enter into shared services or present a proposal for the Borough which was documented in the minutes of a previous Board of Health Meeting. Councilman Dombrowski discussed the upcoming Beefsteak Dinner which is being sponsored by the Chamber of Commerce.

Councilman Caramagna discussed an upcoming Gym Floor Dedication at the high school.

Councilman Martino discussed the upcoming Homeowners Association meeting.

Councilman Colletti stated with the Board of Education elections being held during the General Election he has concerns with all the plywood that is being erected in the Borough for signage.

Mayor Mola briefly spoke regarding election signage.

12 – EXECUTIVE SESSION:

- a. Personnel – Police Department
- b. Potential Litigation – Tax Assessor Department
- c. Potential Litigation – Solid Waste Bid
- d. Potential Litigation – Recreation Department
- e. 2014 Salary Ordinance - Department Head/Non-Union/Hourly Employees Ordinance

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Personnel – Police Department
- Potential Litigation – Tax Assessor Department
- Potential Litigation – Solid Waste Bid
- Potential Litigation – Recreation Department
- 2014 Salary Ordinance - Department Head/Non-Union/Hourly Employees Ordinance

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

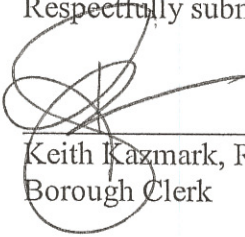
NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

A motion was made by Councilman Dombrowski and seconded by Councilman Pettigano to enter into Executive Session. Motion carried unanimously.

- Personnel – Police Department
- Potential Litigation – Tax Assessor Department
- Potential Litigation – Solid Waste Bid
- Potential Litigation – Recreation Department
- 2014 Salary Ordinance - Department Head/Non-Union/Hourly Employees Ordinance

A motion was made by Councilman Martino and seconded by Councilman Colletti to return to the public session. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the December 18, 2014 Regular Meeting of the Mayor and Council.