

BOROUGH OF ELMWOOD PARK
WORK MEETING
April 5, 2018
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for April 5, 2018 was called to order by Municipal Clerk Keith Kazmark at 7:02 p.m. The Statement of compliance was read.

Council Members Chirido, Dombrowski, Pellegrine and Golabek were present. Councilwoman Balistreri and Giandomenico were absent. Also present were Mayor Francesco A. Caramagna, Municipal Clerk Keith Kazmark and Borough Attorney Giuseppe Randazzo.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Notice was posted on January 4, 2018.

Work Meeting Agenda Items:

PUBLIC HEARING:

John DeMarzio, Lincoln Avenue and a Board of Health Member, inquired about the Board's bylaws and the process to amend them; Councilman Dombrowski and Borough Clerk Keith Kazmark explained that the Board is autonomous and separate based upon State statutes. The Board passes their own ordinances, resolutions and bylaws. They further explained the Board must keep within the budget that is authorized by the Mayor and Council. Discussion ensued as to the usage of the word stipend and what portions of the salaries are pensionable. Mr. Kazmark will be attending the upcoming Board of Health meeting.

Laura Tracey Cole, Washington Avenue, discussed a local charitable organization and the donations it receives. She also discussed the reorganization of stipended positions.

1 – Discussion with James Laskey regarding the request to install fiber optic lines in the Borough right-of-way – Mr. Laskey discussed AT&T's desire to install fiber optic lines which would be installed in the Borough's right-of-way. After some discussion the Mayor and Council asked Mr. Kazmark to reach out to the Borough's Attorney and Municipal Engineer to review the resolution that is being requested by Mr. Laskey to be adopted. If there are no objections to the resolution it will be placed on the April 19, 2018 Regular Meeting agenda.

2 – Presentation by NW Financial and Steve Weilkotz regarding a Re-Development Pilot Program – Discussion ensued about the re-development program and the municipalities that NW Financial is working with. Mr. Weilkotz stated this program entices developers to come into the municipality for redevelopment opportunities. The process was discussed and was stated the next item to address would be appointing a Municipal Planner.

3 – RESOLUTIONS:

- a. **Request release of cash performance bond – 100 Route 46 East** – A resolution approving the release of the cash performance bond will be placed on the April 19, 2018 Regular Meeting agenda.
- b. **Resolution for the advocacy to preserve Community Development for 2018** – A resolution advocating the preservation of Community Development for 2018 will be placed on the April 19, 2018 Regular Meeting agenda.
- c. **Authorize the execution of the Special Engineer Agreement – Costa Engineering** – A resolution authorizing the execution of the Special Engineer agreement will be placed on the April 19, 2018 Regular Meeting agenda.
- d. **Request to increase the not to exceed amount for Special Labor Counsel – Police Department** – After some discussion the Mayor and Council authorized a resolution authorizing an additional not to exceed amount of \$7,500 on the April 19, 2018 Regular Meeting agenda.

- e. **Resolution approving updates to the Policy and Procedures Manual** – After some discussion the Mayor and Council requested a draft of the proposed changes be placed on the April 12, 2018 Work Session for further review.

4 – ORDINANCES:

- a. **Recreational Marijuana Usage** – A draft ordinance will be listed on the April 12, 2018 Work Session agenda for discussion.
- b. **Outside Employment of Off Duty Police Officers** – Discussion ensued as to the rate of pay regarding school security details. The ordinance will be introduced at the April 19, 2018 Regular Meeting.
- c. **4-way Stop Signs – Speidel Avenue** – The memo from Chief Foligno was reviewed and the process will move forward pertaining to the 4-way stop signs.
- d. **Towers & Towing Ordinance** – Discussion ensued to the bidding out for services for a municipal towing company. After some discussion it was decided that to go out for bid sometime during the summer/fall season.

9 – Revised Preliminary Construction Cost Estimate – 2018 Road Program – After a brief review of the memo and priority listing it was decided to have further discussion at the April 12, 2018 with the Borough Engineer present. Discussion also ensued as to expanding the program in 2018.

5 – DEPARTMENTAL REPORTS:

- a. **Library Board Minutes – February 26, 2018** – Accepted without discussion.
- b. **Recreation Advisory Board Minutes – February 26, 2018** – Accepted without discussion.
- c. **Millennium Strategies Report – February 2018** – Accepted without discussion.
- d. **Municipal Court Supplemental Report** – Accepted without discussion.
- e. **Building Department Report – January, February 2018** – Accepted without discussion.
- f. **Finance Department Report – March 2018** – Accepted without discussion.
- g. **Police Department Report – March 2018** – Accepted without discussion.

6 – COMMITTEE REPORTS:

Councilman Chirido reported progress.

Councilman Dombrowski discussed the Little League Opening Day moved to April 14, 2018. He also discussed an upcoming meeting with the Fire Department and Department of Public Works.

Councilwoman Giandomenico reported on the Elmwood Park Volunteer Ambulance Corps.

Councilwoman Pellegrine discussed the recent Chamber of Commerce meeting and Police Department meeting. She further discussed the upcoming events with the Board of Health and Police Department.

Council President Golabek discussed a recent JIF Meeting and new policies with the JIF.

Mayor Caramagna discussed the summons issued regarding the snow parking ordinance and the penalties associated with the summons.

7 – 2nd PUBLIC HEARING:

Jeff Frietag, Hillman Drive, discussed the increase to the hourly rate for the school security detail with the Police Department.

Jean Frietag, Hillman Drive, discussed the need for the resurfacing of Tuella Avenue.

Denise Ingui, Falmouth Avenue, discussed the need for the resurfacing of Falmouth Avenue.

Jorge Martinez, Glenwood Avenue, inquired about the towing ordinance.

8 – EXECUTIVE SESSION:

- a. Personnel – Department of Public Works
- b. Personnel – Fire Prevention Bureau
- c. Personnel – Municipal Clerk’s Office
- d. Personnel – Municipal Court
- e. Personnel – Police Department
- f. Personnel – Recreation Department

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Department of Public Works
Personnel – Fire Prevention Bureau
Personnel – Municipal Clerk’s Office
Personnel – Municipal Court
Personnel – Police Department
Personnel – Recreation Department

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

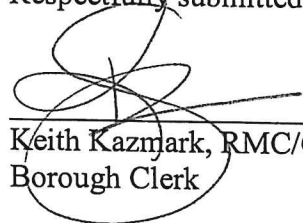
A motion was made by Councilman Chirido and seconded by Councilman Dombrowski to enter into Executive Session. Motion carried by the members present.

Personnel – Department of Public Works
Personnel – Fire Prevention Bureau
Personnel – Municipal Clerk’s Office
Personnel – Municipal Court
Personnel – Police Department
Personnel – Recreation Department

A motion was made by Councilman Dombrowski and seconded by Councilman Chirido to return to the public portion. Motion carried by the members present.

A motion was made by Councilman Dombrowski and seconded by Councilman Chirido to adjourn. Motion carried by the members present.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the June 21, 2018 Regular Meeting of the Mayor and Council.