

BOROUGH OF Elmwood Park – JOB VACANCY ANNOUNCEMENT SUPERINTENDENT OF PUBLIC WORKS (WORKING SUPERVISOR) (Public Water/Sewer management licenses and experience preferred but not required) The Borough of Elmwood Park, a NJ Civil Service community, is seeking to employ a full time Superintendent of Public Works.

Examples of related work include: • Directing, managing and actively participating in all aspects of the Borough's Public Works operations; • Preparation of budgets, attendance at meetings, short and long term strategic planning, and directing the day-to-day activities of the Public Works staff; • Ensuring the successful maintenance and repair of Borough infrastructure including public buildings, roads, parking lots, parks, recreation fields, vehicles and equipment; • Supervision of the delivery of Borough services including brush and leaf collection, ice and snow removal; • Preferred but not required ability (and required licenses) to supervise and administer water supply and wastewater treatment systems;

Licenses, experience and skills: • Candidate must hold a NJ DCA Certified Principle Public Works Manager certificate (unless currently exempted by statute); • Candidate must have a minimum of 5 years of management experience for any local unit of government; • Candidate must have a minimum of 10 years of experience in public works operations; • Proficiency in Microsoft applications, specifically Word and Excel are required; • Proficiency in Munidex government software preferred but not required; • Valid NJ Driver's license required; Class B CDL endorsement preferred but not required; • Please consult the NJ Civil Service Commission "Job Title List" Spec Code 02936 for additional examples of work, knowledge and abilities.

Salary range \$100,000 to \$130,000 will be commensurate with experience, licenses and skills. Please submit cover letter, resume and the employment application found on the Elmwood Park Borough website to: Michael Foligno, Borough Administrator via email at mfoligno@elmwoodparknj.us

No resumes will be accepted after October 23, 2024 at 3pm.