

**APRIL 14, 2025**

**BOROUGH OF ELMWOOD PARK  
REGULAR MEETING  
BOARD OF HEALTH  
April 14, 2025  
MINUTES**

The Regular Meeting of the Elmwood Park Board of Health for April 14, 2025 was called to order by Board Secretary Shanee Morris at 7:02 p.m.

Board of Health Members, DeMarzio, Intrieri, Proctor, Randazzo, Craft, Sproviero and Wechtler were in attendance. Also present were Health Inspector Laura Folco, REHS, Board Secretary, Shanee Morris and Council Liaison, Lorraine Pellegrine

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 24, 2024.

**PUBLIC HEARING:**

No one wished to speak.

**REGULAR MEETING AGENDA ITEMS:**

**1 – HEALTH INSPECTION REPORT**

- a. **March Monthly Status Report** – Laura, REHS, reviewed the March status report and went over a few complaints that were received and resolved. Board members then asked a few questions.

**2 – SALARY ORDINANCE SECOND READING - See attached**

**3 – DEPARTMENTAL REPORTS**

- a. **Finance Report – March 2025** – Board President DeMarzio stated he would like for the Secretary and Treasurer to meet and go over finances for the Board.
- b. **Monthly Office Report – March 2025**
- c. **Vital Statistic Report – March 2025**
- d. **Office Revenue Report – March 2025**
- e. **Communicable Diseases Report – March 2025**
- f. **Regular Meeting Minutes – March 10, 2025**

A motion was made by Board Member Randazzo and seconded by Board Member Wechtler to accept items a through f. Motion carried by all members present.

**4 – UPCOMING EVENTS**

- a. **Spring Festival – May 3, 2025**
- b. **Spring Rabies Clinic – May 14, 2025**

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**c. Memorial Day Parade – May 26, 2025**

**d. Chamber of Commerce 5k run**

The Board discussed items to order for upcoming events. They went over pricing and amounts.

**5 – COMMITTEE REPORTS**

- a. By Law Committee (Clarissa Proctor & Jeannette Randazzo) – No Report.**
- b. Research and Ideas Committee (Clarissa Proctor & Lori Sproviero) – No Report.**
- c. Ordinance Committee (Angela Craft & Lori Sproviero) – No Report.**
- d. Outreach Committee (Angela Craft & Jeannette Randazzo) – No Report.**
- e. Events and Planning Committee (Lucia Intrieri & Doris Wechtler) – Banners are currently being worked on. The Board then discussed a meeting day and time for the Cancer Awareness Committee to meet. They decided to meet after the next Board meeting.**
- f. Public Relations Committee (Lucia Intrieri & Doris Wechtler) – No Report.**
- g. EP Celebrates Seniors Event Committee (Lucia Intrieri & Lori Sproviero) – Board President DeMarzio discussed having a curio in the hallway for the Board of Health. He then went over a few details for this event. He asked the Board what kind of Balloon decoration they preferred as well as having a casino room during the event. He reviewed the casino packages and mentioned limiting the number of vendors to 50. Lastly, The Board also discussed ordering new shirts.**

**6 – ADJOURNMENT**

A motion was made by Board Member Wechtler and seconded by Board Member Randazzo, to adjourn. Motion carried by all members present.

Respectfully submitted,

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Shanee Morris, RMC, CMR  
Board of Health Secretary

**APRIL 14, 2025**

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
BOARD OF HEALTH  
RESOLUTION R-02-25**

**RESOLUTION BY: BOARD MEMBER INTRIERI  
SECONDED BY: BOARD MEMBER PROCTOR**

**INTRODUCE ORDINANCE #2025-01  
SECOND READING**

**WHEREAS**, a public notice has been given by the Board Secretary that an ordinance entitled:

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY; and**

**WHEREAS**, said ordinance was introduced and passed at a meeting held on Monday, March 10, 2025 and that further consideration of this ordinance would be taken up at this meeting; and

**WHEREAS**, all persons interested in said ordinance were given an opportunity to be heard concerning same;

**NOW THEREFORE BE IT RESOLVED**, by the Elmwood Park Board of Health, that an ordinance entitled:

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

Pass on final hearing.

APPROVED:

\_\_\_\_\_  
Johnn DeMarzio, President

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board of Health Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Randazzo	X			
Craft	X				Sproviero			X	
Intrieri	X				Wechtler	X			
Proctor	X								

This resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 14<sup>th</sup> day of April 2025. Signed and sealed before me.

Attest: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board of Health Secretary

\_\_\_\_\_  
Date

**APRIL 14, 2025**

**BOROUGH OF ELMWOOD PARK  
BOARD OF HEALTH  
ORDINANCE #2025-01**

**AN ORDINANCE ENTITLED:**

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF  
THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF  
ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

**BE IT ORDAINED**, by the Board of Health of the Borough of Elmwood Park as follows:

BOARD OF HEALTH SECRETARY	\$8,616.60
REGISTRAR	\$4,621.35
DEPUTY REGISTRAR	\$3,198.99

**Effective Date:**                      **March 1, 2025**

**SECTION X: REPEAL OF PRIOR ORDINANCES**

1. All prior salary ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION XI: EFFECTIVE DATE**

1. This ordinance shall take effect immediately after publication.

Approved: \_\_\_\_\_  
Johnn DeMarzio, Board President

Attest: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board Secretary

**Introduced:** March 10, 2025

**Adopted:** April 14, 2025