

**MARCH 10, 2025**

**BOROUGH OF ELMWOOD PARK  
REGULAR MEETING  
BOARD OF HEALTH  
March 10, 2025  
MINUTES**

The Regular Meeting of the Elmwood Park Board of Health for March 10, 2025 was called to order by Board Secretary Shanee Morris at 7:00 p.m.

Board of Health Members, DeMarzio, Intrieri, Proctor, Randazzo, Craft, Sproviero and Wechtler were in attendance. Also present were Health Inspector Laura Folco, REHS, Board Secretary, Shanee Morris and Council Liaison, Lorraine Pellegrine

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens.  
Said notice was posted December 24, 2024.

**PUBLIC HEARING:**

Diana Barrios, Elizabeth Avenue, stated there have been rats in the Rosemont section for 2 weeks. She then gave her information for a follow-up from the administrator.

**REGULAR MEETING AGENDA ITEMS:**

**1 – HEALTH INSPECTION REPORT**

- a. February Monthly Status Report - Laura, REHS, reviewed the February status report. Board members then asked a few questions.

**2 – SALARY ORDINANCE - See attached**

**3 – DEPARTMENTAL REPORTS**

- a. **Finance Report – February 2025**
- b. **Monthly Office Report – February 2025**
- c. **Vital Statistic Report – February 2025**
- d. **Office Revenue Report – February 2025**
- e. **Communicable Diseases Report – February 2025**
- f. **Regular Meeting Minutes – February 10, 2025**

A motion was made by Board Member Proctor and seconded by Board Member Craft to accept items a through f. Motion carried by all members present.

## MARCH 10, 2025

### 4 – UPSOMING EVENTS

- a. **Spring Rabies Clinic – May 14, 2025**
- b. **Memorial Day Parade – May 26, 2025**

The Board discussed who will be participating in the Memorial parade. A suggestion was also made to drive a vehicle in the parade instead of walking. Everyone agreed to have a car in the parade.

### 5 – COMMITTEE REPORTS

- a. **By Law Committee (Clarissa Proctor & Jeannette Randazzo)** – No report.
- b. **Research and Ideas Committee (Clarissa Proctor & Lori Sproviero)** – No report.
- c. **Ordinance Committee (Angela Craft & Lori Sproviero)** – No report.
- d. **Outreach Committee (Angela Craft & Jeannette Randazzo)** – No report.
- e. **Events and Planning Committee (Lucia Intrieri & Doris Wechtler)** – Board Member Intrieri informed everyone that the flyers are ready to print and handed out a few choices for the Board to choose between. Board President DeMarzio suggested making the fireworks on the flyer brighter. The Board reviewed all of the options and decided on the flyer with the most fireworks. Board member Intrieri then asked about the date on the car wash voucher. Board President DeMarzio explained and stated he will talk to the car wash owner about it. The Board then discussed and agreed on a date of April 12<sup>th</sup> to hand out “Thank You” frames. Lastly, Board President DeMarzio presented an idea to host a cancer information event and asked the Board for their assistance. The Board briefly discussed and came up with a proposed date of February 9, 2026 from 5pm – 8pm and then having the board meeting right after at 8pm. The committee will be Board President DeMarzio, Board members Randazzo & Craft and Board Liaison Councilwoman Pellegrine.
- f. **Public Relations Committee (Lucia Intrieri & Doris Wechtler)** – No report.
- g. **EP Celebrates Seniors Event Committee (Lucia Intrieri & Lori Sproviero)** – No report.

### 6 – ADJOURNMENT

A motion was made by Board Member Randazzo and seconded by Board Member Wechtler, to adjourn. Motion carried by all members present.

Respectfully submitted,

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Shanee Morris, RMC, CMR  
Board of Health Secretary

**MARCH 10, 2025**

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
BOARD OF HEALTH  
RESOLUTION R-01-25**

**RESOLUTION BY: BOARD MEMBER WECHTLER  
SECONDED BY: BOARD MEMBER RANDAZZO**

**INTRODUCE ORDINANCE #2025-01  
FIRST READING**

**BE IT RESOLVED**, that an ordinance entitled:

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF  
THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF  
ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

Be passed and adopted on first reading; and

**BE IT RESOLVED**, that a final hearing on said ordinance will be heard in the municipal building on April 14, 2025 at 7:00pm or as soon thereafter as same can be heard, at which time any persons interested in said ordinance can be heard;

**BE IT FURTHER RESOLVED**, that the Board Secretary be, and is hereby authorized to advertise in the legal newspaper a notice of introduction and final hearing as required by law.

APPROVED:

\_\_\_\_\_  
Johnn DeMarzio, President

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board of Health Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Randazzo	X			
Craft	X				Sproviero			X	
Intrieri	X				Wechtler	X			
Proctor	X								

This resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 10<sup>th</sup> day of March 2025. Signed and sealed before me.

\_\_\_\_\_  
Dated

Attest: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board of Health Secretary

**Introduced:** March 10, 2025

**Adopted:**

**MARCH 10, 2025**

**BOROUGH OF ELMWOOD PARK  
BOARD OF HEALTH  
ORDINANCE #2025-01**

**AN ORDINANCE ENTITLED:**

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF  
THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF  
ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

**BE IT ORDAINED**, by the Board of Health of the Borough of Elmwood Park as follows:

BOARD OF HEALTH SECRETARY	\$8,616.60
REGISTRAR	\$4,621.35
DEPUTY REGISTRAR	\$3,198.99

**Effective Date:**                      **March 1, 2025**

**SECTION X: REPEAL OF PRIOR ORDINANCES**

1. All prior salary ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION XI: EFFECTIVE DATE**

1. This ordinance shall take effect immediately after publication.

Approved: \_\_\_\_\_  
Johnn DeMarzio, Board President

Attest: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board Secretary

**Introduced:** March 10, 2025

**Adopted:**