

JANUARY 13, 2025

**BOROUGH OF ELMWOOD PARK
RE-ORGANIZATION/REGULAR MEETING
BOARD OF HEALTH
JANUARY 13, 2025
MINUTES**

The Reorganization Meeting of the Elmwood Park Board of Health for January 13, 2025 was called to order by Board Secretary Shanee Morris at 7:01 p.m.

Board of Health Members, DeMarzio, Intrieri, Proctor, Randazzo, Craft, Sproviero and Wechtler were in attendance. Also present were Health Inspector Joseph Gautier, REHS, Board Secretary, Shanee Morris and Council Liaison, Lorraine Pellegine

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 24, 2024.

Public Hearing:

There was no one present.

RE-ORGANIZATION/REGULAR MEETING AGENDA ITEMS:

1 – APPOINTMENT OF BOARD MEMBERS

- a. Board of Health President** – A nomination was made by Board Member Wechtler and seconded by Board Member Proctor to appoint Lucia Intrieri as President. Another nomination was made by Board Member Sproviero and seconded by Board Member Randazzo to appoint John DeMarzio as President. Each member was asked to state the name of the person they would like to vote for. The Board majority voted for John DeMarzio as President.
- b. Board of Health Vice President** - Board President DeMarzio appointed Lucia Intrieri as Vice President. Motion carried unanimously.
- c. Board of Health Treasurer** – A nomination was made by Board President DeMarzio and seconded by Board Member Sproviero to appoint Jeannette Randazzo as Treasurer. Motion carried unanimously.

2 – APPOINTMENT OF 2025 COMMITTEE MEMBERS

After a brief discussion the Board of Health members decided on the members for the committees.

By Law Committee – **Clarissa Proctor & Jeannette Randazzo**
Research and Ideas Committee – **Clarissa Proctor & Lori Sproviero**
Ordinance Committee – **Angela Craft & Lori Sproviero**
Outreach Committee - **Jeannette Randazzo & Angela Craft**
Events and Planning Committee – **Lucia Intrieri & Doris Wechtler**
Public Relations Committee – **Lucia Intrieri & Doris Wechtler**
EP Celebrates Senior - **Lori Sproviero & Lucia Intrieri**

3 – HEALTH INSPECTION REPORT

Health Inspector Joseph Gautier, REHS, reviewed the December Monthly Status Reports with The Board and answered questions.

4 – DEPARTMENTAL REPORTS

- a. **Finance Report – December 2024** – Board Member Wechtler asked about the invoice from Mister Softee
- b. **Monthly Office Report – December 2024**
- c. **Vital Statistic Report – December 2024**
- d. **Office Revenue Report – December 2024**
- e. **Communicable Disease Report – December 2024**
- f. **Regular Meeting Minutes – December 9, 2024**

A motion was made by Board Member Wechtler and seconded by Board Member Intrieri to accept items a through f. Motion carried by all members present.

5 – COMMITTEE REPORTS

- a) **By Law Committee** – No Report.
- b) **Research and Ideas Committee** – No Report.
- c) **Ordinance Committee** – No Report.
- d) **Outreach Committee** – No Report.
- e) **Events and Planning Committee** – Board Member Intrieri presented the “Thank You” frames for everyone to review.
- f) **Public Relations Committee** – No Report.
- g) **EP Celebrates Seniors** – The Board discussed the date of the event to be Saturday, October 4, 2025. They then discussed the location of the event and shared concerns of it being outside.

6 – ADJOURNMENT

A motion was made by Board Member Sproviero and seconded by Board Member Randazzo, to adjourn. Motion carried by all members present.

Respectfully submitted,

Shanee Morris, RMC, CMR
Board of Health Secretary