

February 8, 2021

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH MEETING MINUTES
February 8, 2021**

The Regular Meeting of the Elmwood Park Board of Health for February 8, 2021 was called to order by Board Secretary Marlene DiStefano at 7:05 p.m.

Board of Health Members, DeMarzio, Craft, Proctor, Intrieri, Randazzo, Freitag, Sheridan and Councilwoman Pellegrine were present. Also present were Connor Brogan, REHS and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 18, 2020.

PUBLIC HEARING:

Dominic Scalcione, 120 E. 54th Street. Spoke about the lack of availability of the COVID-19 vaccine in Bergen County. He mentioned that the process is very unorganized. Discussion then ensued regarding the vaccine, where to register and who has access to it. Can Elmwood Park host a vaccination site? Councilwoman Pellegrine explained that at this time, the State of NJ decides where the Vaccine will be administered, because there is a shortage of the vaccine at this time in the state of New Jersey. She also mentioned that the Mayor and Council are very concerned for our residents and they will continue to pursue ways to get our residents the help they need during the pandemic. Mr. Scalcione also brought to our attention that FEMA has a fund available to help the families of COVID patients with funeral expenses.

REGULAR MEETING AGENDA ITEMS:

- 1. HEALTH INSPECTION REPORT:** January Monthly Status Report – Health Inspector Brogan reviewed the monthly status report with the Board Members and answered questions regarding some local establishments. The Board also discussed COVID-19 restaurant regulations and how we are dealing with establishments that are still not abiding by the rules.
- 2. ANGELA FAVA – Food Pantry Presentation –** Angela Fava came to speak to the Board on behalf of the Residents Assistant Program. Mrs. Fava expressed to the Board, how there are many residents in our town that have needs. She then shared with us the up-and-coming Food Pantry Project. She asked the Board members if they were willing to volunteer to help collect nonperishable food items as well as personal hygiene products to help stock the Pantry. Discussion ensued regarding the pantry and what the Board can do to help. An agreement was made that there will be a liaison from the Board of Health for the RAP to assist in upcoming plans to help Elmwood Park residents going forward. Some Board of Health members agreed to attend the RAP meeting on Monday, February 22, 2021 at 7:00.

February 8, 2021

3. **2021 RABIES CLINIC DATES:** Board Secretary DiStefano advised the Board Members of the tentative dates in 2021 for the Rabies Clinics. **Wednesday, May 12, 2021 and Wednesday, November 17, 2021.** It was recommended by board members that we use the local veterinarian for our clinics.
4. **INTRODUCE 2021 SALARY ORDINANCE 2% YEARLY INCREASE FOR BOARD OF HEALTH SECRETARY, REGISTRAR AND DEPUTY REGISTRAR:** Accepted without discussion
5. **DEPARTMENTAL REPORTS:**
 - a. **Finance Report** – January 2021
 - b. **Office Department Report** – January 2021
 - c. **Vital Statistic Report** – January 2021
 - d. **Office Revenue Report** – January 2021
 - e. **January 8, 2021 Re-Organization Regular Meeting minutes** – A motion was made by Board President DeMarzio and seconded by Board Member Freitag to accept and file items 4a through 4e. Motion carried by all present.
6. **COMMITTEE REPORTS:**

Brief discussion ensued regarding combining some committees and adding new ones. The Board will re- address at the March 8th meeting.

 - By Law Committee** - Nothing to report
 - Finance Committee** - Nothing to report
 - Ordinance Committee** - Nothing to report
 - Personnel Committee** - Nothing to report
 - Events and Planning Committee** - Nothing to report
 - Public Relations Committee** - Nothing to report

A motion was made by Board Member Intrieri and seconded by Board Member Craft to adjourn. Motion carried by all members present.

Respectfully submitted,

Marlene DiStefano
Board of Health Secretary

Minutes Approved at the March 8th Regular Board of Health Meeting

February 8, 2021

**BOROUGH OF ELMWOOD PARK
BERGEN COUNTY, NEW JERSEY
BOARD OF HEALTH
RESOLUTION R-02-21**

**RESOLUTION BY: Jeanette Randazzo
SECONDED BY: Board President John DeMarzio**

**INTRODUCE ORDINANCE #2021-01
FIRST READING**

BE IT RESOLVED, that an ordinance entitled:

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION
OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH
OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

Be passed and adopted on first reading; and

BE IT RESOLVED, that a final hearing on said ordinance will be heard in the municipal building on March 8th, 2021 at 7:00pm or as soon thereafter as same can be heard, at which time any persons interested in said ordinance can be heard;

BE IT FURTHER RESOLVED, that the Board Secretary be, and is hereby authorized to advertise in the legal newspaper a notice of introduction and final hearing as required by law.

APPROVED:

John DeMarzio, Board President

Attest: _____
Marlene DiStefano, CMR
Board of Health Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Craft	X			
Proctor	X				Freitag	X			
Randazzo	X				Sheridan	X			
Intrieri	X								

This Resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 8th day of February, 2021. Signed and sealed before me.

Marlene DiStefano, CMR
Board of Health Secretary

Dated

Introduced: February 8, 2021
Adopted:

February 8, 2021

February 8, 2021

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH
ORDINANCE #2021-01**

AN ORDINANCE ENTITLED:

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION
OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE
BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF
NEW JERSEY.**

BE IT ORDAINED, by the Board of Health of the Borough of Elmwood Park as follows:

BOARD OF HEALTH SECRETARY	\$7,883.13
REGISTRAR	\$2,343.32
DEPUTY REGISTRAR	\$1,493.59

Effective Date: **March 1, 2021**

SECTION X: REPEAL OF PRIOR ORDINANCES

1. All prior salary ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION XI: EFFECTIVE DATE

1. This ordinance shall take effect immediately after publication.

Approved: _____
Johnn DeMarzio, Board President

Attest: _____
Marlene DiStefano, CMR
Board Secretary

Introduced: February 8, 2021

Adopted: