

DECEMBER 14, 2020

BOROUGH OF ELMWOOD PARK BOARD OF HEALTH MEETING MINUTES DECEMBER 14, 2020

The Regular Meeting of the Elmwood Park Board of Health for October 19, 2020 was called to order by Board Secretary Marlene DiStefano at 7:03 p.m.

Board of Health Members, DeMarzio, Proctor, Freitag, Craft, Randazzo and Sheridan were present. Board Member Intrieri was absent. Also present were Health Inspector Connor Brodan, REHS, Council Liaison, Lorraine Pellegine, and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 13, 2019.

Public Hearing:

There was no one in attendance.

1. REGULAR MEETING AGENDA ITEMS:

a) **HEALTH INSPECTION REPORT:** Health Inspector Brodan reviewed the October and November Monthly Status Reports with The Board and answered questions. Health Inspector Brodan followed up on the problematic establishments, they are maintaining satisfactory status. He will continue to follow up with them in the new year.

2. **RABIES CLINIC:** The Clinic was conducted on November 18, 2020. 18 Dogs and 5 Cats were vaccinated. The clinic ran very smoothly while complying with COVID-19 Guidelines. Board President DeMarzio thanked all who help that night.

3. RESOLUTION 04-20 – 2021 MEETING DATES (see attached)

A motion was made by Board Member Freitag and seconded by Board President DeMarzio to accept the 2021 meeting dates.

4. DEPARTMENTAL REPORTS:

- a) Finance Report – October / November 2020
- b) Office Department Report – October / November 2020
- c) Vital Statistic Report – October / November 2020
- d) Office Revenue Report – October / November 2020
- e) Regular Meeting Minutes – October 19, 2020

A motion was made by Board Member DeMarzio and seconded by Board Member Freitag to accept and file items 4a through 4e. Motion carried by the members present.

5. COMMITTEE REPORTS:

By Law Committee – Nothing to report

Finance Committee – Nothing to report

Ordinance Committee – Nothing to report

Personnel Committee – Nothing to report

Events and Planning Committee / Public Relations Committee – Nothing to report

A motion was made by Board Member Craft and seconded by Board Member Freitag to adjourn. Motion carried by all members present.

Respectfully submitted,

Marlene DiStefano
Board of Health Secretary

DECEMBER 14, 2020

**BOROUGH OF ELMWOOD PARK
DEPARTMENT OF HEALTH
RESOLUTION R-04-20**

**RESOLUTION OF THE ELMWOOD PARK BOARD OF HEALTH
FIXING REGULARLY SCHEDULED MEETINGS**

WHEREAS, the laws of the State of New Jersey require the Board of Health of the Borough of Elmwood Park and other Boards and municipal bodies to publish notice of the regularly scheduled meetings of the Board.

WHEREAS, formal action by the Board of Health may be taken at any and all meetings advertised below for the calendar year 2021;

NOW, THEREFORE take notice that the regularly scheduled meetings of the Elmwood Park Board of Health shall be as follows;

Meeting sessions for 2021 will be held on the second Monday of each month in the Elmwood Park Municipal Building, 182 Market Street, Elmwood Park, NJ 07407 at 7:00pm; With the exception of the October 18th meeting which will be held on the third Monday of the month. There are no meetings scheduled for July or August. (Meeting dates are subject to change due to COVID-19)

The Regular Meeting Schedule is as follows:

Board of Health 2021 Meeting Dates

- | | |
|--|---------------------------|
| Monday, January 11, 2021 (Re-Organization/Regular Meeting) | Monday, February 8, 2021 |
| Monday, March 8, 2021 | Monday, April 12, 2021 |
| Monday, May 10, 2021 | Monday, June 14, 2021 |
| July, NO MEETING | August, NO MEETING |
| Monday, September 13, 2021 | Monday, October 18, 2021 |
| Monday, November 8, 2021 | Monday, December 13, 2021 |

In the event the above schedule is hereafter revised, a schedule or notice of such revised meeting shall be posted and published as required by law.

Marlene DiStefano, Secretary
Elmwood Park, Board of Health,

APPROVED: December 14, 2020

John DeMarzio, President

ATTEST: _____
Marlene DiStefano, CMR
Board of Health Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Craft	X			
Proctor	X				Freitag	X			
Randazzo	X				Sheridan	X			
Intrieri				X					

This resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 14th day of September 2020. Signed and sealed before me.

Dated

Attest: _____
Marlene DiStefano, CMR
Board of Health Secretary