**BOROUGH OF ELMWOOD PARK**

**RE-ORGANIZATION/REGULAR MEETING**

**BOARD OF HEALTH**

**January 14, 2019**

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 11, 2018.

**Public Hearing:**

**Re-Organization/Regular Meeting Agenda Items:**

**1 – APPOINTMENT OF BOARD MEMBERS:**

1. **Board of Health President**
2. **Board of Health Vice President**
3. **Board of Health Treasurer**

**2** – **2019 Committees**

**3 – HEALTH INSPECTION REPORT:**

1. Monthly Status Report

**4 – 2019 Dog/Cat License Renewals**

**5 – Share Service Agreement with Bergen County Health Services**

1. **2019 Contracted costs**
2. **Animal Cruelty Agreement**

**6 – DEPARTMENTAL REPORTS**:

1. **Bills** (No bills at this time)
2. **Office Department Report – December 2018**
3. **Vital Statistic Report – December 2018**
4. **Office Revenue Report – December 2018**
5. **December 10, 2018 Regular Meeting minutes & December 27, 2018 Special Meeting minutes**

**7 – COMMITTEE REPORTS**:

By Law Committee

Finance Committee

Ordinance Committee  
  
Personnel Committee

Public Relations Committee

**8 – EXECUTIVE SESSION:**

1. Health Department Personnel

**9 - Adjournment**

**BOROUGH OF ELMWOOD PARK**

**DEPARTMENT OF HEALTH**

**RESOLUTION R-01-19**

**RESOLUTION BY:**

**SECONDED BY:**

**RESOLUTION AUTHORIZING THE SHARED SERVICE AGREEMENT**

**WITH THE COUNTY OF BERGEN**

**ANIMAL CRUELTY ENFORCEMENT**

**WHEREAS,** on January 15, 2018 legislation S3558/A5231 was signed into law which abolishes the State Society for the Prevention of Cruelty to Animals also known as (SPCA); and

WHEREAS, under the bill each municipality in the State of New Jersey must appoint at least one Municipal Humane Law Enforcement Officer who would be responsible and must be approved by the Elmwood Park Chief of Police; and

WHEREAS, under the current shared service agreement, Animal Control is handled by the County of Bergen; and

WHEREAS, the County of Bergen is offering their services through an amendment of the current shared service agreement at a cost of $5,820.90 for 2019; and

WHEREAS, the Elmwood Park Chief of Police is in favor of approving this task to be conducted by the County of Bergen through the shared service;

**NOW THEREFORE BE IT RESOLVED,** by the Elmwood Park Board of Health that the amendment to the current shared service agreement be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board President and Board Secretary are hereby authorized to execute said amendment.

Approved: January 14, 2019

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President

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Barbara L. Dispoto

Board Secretary

Record of Board of Health Vote on Passage

DeMarzio \_\_\_\_\_

Intrieri \_\_\_\_\_  
Kraft \_\_\_\_\_

Morello \_\_\_\_\_

Proctor \_\_\_\_\_

Randazzo \_\_\_\_\_

Spinelli \_\_\_\_\_

**BOROUGH OF ELMWOOD PARK**

**DEPARTMENT OF HEALTH**

**RESOLUTION R-02-19**

**RESOLUTION BY:**

**SECONDED BY:**

**APPOINTMENT OF BOARD OF HEALTH SECRETARY**

**WHEREAS,** on March 12, 2018, Barbara Dispoto was appointed as the Elmwood Park Board of Health Secretary; and

**WHEREAS,** on January 4, 2019 Barbara Dispoto submitted her letter of resignation to the Borough of Elmwood Park effective January 18, 2019; and

**WHEREAS,** following discussion by the Board of Health regarding the replacement of Barbara Dispoto, the following was the decision to appoint as the new Board of Health Secretary effective January 19, 2019; and

**WHEREAS,** per the Board of Health By-law said position has a term of three years with the new term ending January 18, 2022; and

**WHEREAS,** compensation for said position shall be as specified in the Board of Health’s current salary ordinance;

**NOW THEREFORE BE IT RESOLVED,** by the Elmwood Park Board of Health that the following be and is hereby appointed as the Board of Health Secretary effective January 19, 2019 with the term ending January 19, 2022.

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Approved: January 14, 2019

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President

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Barbara L. Dispoto

Board Secretary

Record of Board of Health Vote on Passage

DeMarzio \_\_\_\_\_

Intrieri \_\_\_\_\_  
Kraft \_\_\_\_\_

Morello \_\_\_\_\_

Proctor \_\_\_\_\_

Randazzo \_\_\_\_\_

Spinelli \_\_\_\_\_

**BOROUGH OF ELMWOOD PARK**

**DEPARTMENT OF HEALTH**

**RESOLUTION R-03-19**

**RESOLUTION BY:**

**SECONDED BY:**

**APPOINTMENT OF LOCAL REGISTRAR**

**WHEREAS,** on March 12, 2018, Barbara Dispoto was appointed as the Elmwood Park Local Registrar; and

**WHEREAS,** on January 4, 2019 Barbara Dispoto submitted her letter of resignation to the Borough of Elmwood Park effective January 18, 2019; and

**WHEREAS,** Marlene DiStefano currently holds the position of Deputy Registrar for the Borough of Elmwood Park and is in possession of the Certified Municipal Registrar certification through the State of New Jersey which is needed to hold the position of Local Registrar; and

**WHEREAS,** following discussion by the Board of Health regarding the replacement of Barbara Dispoto, the following was the decision to appoint as the new Local Registrar effective January 19, 2019; and

**WHEREAS,** according to Title 26:8-13**,** the term of office of a local registrar shall be 3 years and he/she shall serve until his/her successor has been appointed and qualified; and

**WHEREAS,** compensation for said position shall be as specified in the Board of Health’s current salary ordinance;

**NOW THEREFORE BE IT RESOLVED,** by the Elmwood Park Board of Health that the following be and is hereby appointed as the Local Registrar effective January 19, 2019 for a term as stated above.

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Approved: January 14, 2019

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President

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Barbara L. Dispoto

Board Secretary

Record of Board of Health Vote on Passage

DeMarzio \_\_\_\_\_

Intrieri \_\_\_\_\_  
Kraft \_\_\_\_\_

Morello \_\_\_\_\_

Proctor \_\_\_\_\_

Randazzo \_\_\_\_\_

Spinelli \_\_\_\_\_