

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING**

**MINUTES OF MEETING
January 14, 2008**

OPEN

At 7:22pm by Jamie Silverman; Pursuant to New Jersey Sunshine Laws, notices were in Borough Hall and the Library, advising the public of the Board of Trustee meeting, which is open to all.

ROLL CALL

Present: Jamie Silverman, Suzanne Roberson, Louise Gerardi, Mayor Richard Mola, Eleanor Kava, Joseph Kipilla

Absent: Doris Wechtler

MINUTES

Minutes from the December 17, 2007 Board meeting were accepted.
First: Suzanne Roberson, Second: Louise Gerardi, All Approved.

FINANCIAL REPORTS

A. BILLS LIST

There were no bills to be paid from December 17, 2007 – January 14, 2008.

B. BUDGET COMPARISON

The December Budget Comparison report was not updated due to the resignation of the bookkeeper.

C. TRIAL BALANCE REPORT

There was no Trial Balance Report submitted for December.

DIRECTOR'S REPORT

The Library is no longer eligible for the Art Grant it had received due to the Library's lack of expenditures on the Summertime Concert Series. The Library did not meet the minimum expenditure level to remain eligible.

A motion was made to accept the December Director's Report.

First: Suzanne Roberson, Second: Louise Gerardi

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REFERENCE LIBRARIAN REPORT

The Board noticed a significant increase in the attendance for its Computer classes. The Library conducted 3 full classes attended by 13 patrons plus additional people were added to a wait list. The Board lauded the success of the Library in meeting the needs of its patrons.

A motion was made to accept the December Reference Librarian's Report.

First: Louise Gerardi, Second: Eleanor Kava

CIRCULATION REPORT

The Library narrowly missed achieving the Tier 2 Level in Total circulation by 751 items. The lower circulation resulted in a reduction of fees due the BCCLS. Book circulation had increased over the prior year. Circulation was down in non-book items (CD's, DVD's, videos, and magazines).

A motion was made to accept the December Circulation Report.

First: Jamie Silverman, Second: Eleanor Kava

YOUTH SERVICES LIBRARIAN'S REPORT

A motion was made to accept the December Youth Services Librarian's Report.

First: Louise Gerardi, Second: Eleanor Kava

ITEMS OF DISCUSSION

Nominees for 2008 Board Officer Positions:

Suzanne nominated Jamie Silverman for President; Second: Louise Gerardi

Jamie nominated Louise Gerardi for Vice President; Second: Eleanor Kava

Suzanne nominated Doris Wechtler for Secretary; Second: Jamie Silverman

Jamie nominated Suzanne Roberson for Treasurer; Second: Louise Gerardi

The Board welcomed new member Joseph Kipilla

Jamie made a motion to change Alyssa Schett's status from part-time to full-time staff member at the same hourly rate.

First: Louise Gerardi, Second: Suzanne Roberson

Jamie Silverman, Suzanne Roberson, Louise Gerardi, Mayor Richard Mola, Eleanor Kava, Joseph Kipilla, All Approved.

The Board received and accepted the Letter of Resignation submitted by Mary Palmieri.

MEETING ADJOURNED

The meeting was adjourned at 8:52pm