**BOROUGH OF ELMWOOD PARK**

**BOARD OF HEALTH MEETING MINUTES**

**JUNE 10, 2019**

The Regular Meeting of the Elmwood Park Board of Health for June 10, 2019 was called to order by Board Secretary, Marlene DiStefano at 7:00 p.m.

Board President Morello along with Board of Health Members, Intrieri, Proctor, Randazzo, Craft, DeMarzio were present, Board of Health Member, Board Member Spinelli was absent. Also present were Health Inspector Steve Salerno, REHS, Council Liaison Council President Pellegine, Board Secretary, Marlene DiStefano and Guest Marta Sudjak from Bergen County Health Services.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 15, 2018.

**PUBLIC HEARING:**

A motion was made by Board Member Randazzo and seconded by Board Member Proctor to open the floor for public comment, no one spoke. A motion was made by Board Member Proctor, second by Board Member Intrieri to closed the public portion.

**REGULAR MEETING AGENDA ITEMS:**

1. **MARTA SUJDAK - BERGEN COUNTY HEALTH SERVICES**

Ms. Sujdak, from Bergen County Health Services came to introduce the Board of Health Members to all the different services the County has to offer. She explained there are free seminars, health fairs, free clinics and vaccinations for children, adults and seniors. The Board Members discussed hosting a Health Fair in the Fall, to make our community aware of all the services available to them through the Borough and the County.

**2. HEALTH INSPECTION REPORT:**

Monthly Status Report – Health Inspector Salerno reviewed the monthly status report with the Board and answered questions. Discussion ensued regarding eating establishments coming into town like BurgerIM and Hook and Reel. Board of Health Secretary DiStefano will follow up with the Building Department to check on Certificates of Occupancy and progress of those establishments.

**3. – DEPARTMENTAL REPORTS**:

1. **Bills** – A motion was made by Board Member Randazzo and seconded by Board Member Intrieri to authorize payment of bills. Motion carried by the members present.
2. **Office Department Report – May 2019**
3. **Vital Statistic Report – May 2019**
4. **Office Revenue Report – May 2019**
5. **May 13, 2019 Regular Meeting Minutes** A motion was made by Board Member Randazzo and seconded by Board Member Proctor to accept and file items 2b through 2e. Motion carried by the members present.

**4. – COMMITTEE REPORTS**:

**By Law Committee -** had no report at this time.

**Finance Committee -** had no report at this time.

**Ordinance Committee -** had no report at this time.

**Personnel Committee -** had no report at this time.

**Public Relations** **Committee -** had no report at this time.

A motion was made by Board President Morello and seconded by Board Member Craft to adjourn. Motion carried by the members present.

Respectfully submitted,

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Marlene DiStefano

Board of Health Secretary