**BOROUGH OF ELMWOOD PARK**

**BOARD OF HEALTH MEETING MINUTES**

**APRIL 15, 2019**

The Regular Meeting of the Elmwood Park Board of Health for April 15, 2019 was called to order by Board Secretary Marlene DiStefano at 7:00 p.m.

Board President Morello along with Board of Health Members, Spinelli, Intrieri, Proctor, Randazzo, Craft, DeMarzio were present, Board of Health Member, Spinelli and Council Liaison Councilwoman Pellegine were absent. Also present were Health Inspector Steve Salerno, REHS and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 15, 2018.

**Public Hearing:**

A motion was made by Board Member DeMarzio and seconded by Board Member Randazzo to open the floor for public comment, Christine Gryslak, 27 Linwood Ave. spoke about the dumpsters at Glenwood Plaza, she wants to be sure that they are maintained neat and clean so that there are no issues with wild animals getting into them. Health inspector Salerno said he would keep a close watch on them, our Property Maintenance Inspector, Nick Fedorisin will also keep watch during his rides around town. Discussion was had regarding reviewing and perhaps revising the current Municipal garbage ordinance. If the situation continues, the Board of Health will discuss with the Mayor and Council to revise the current ordinance or perhaps create their own. A motion was made by Board member Intiriusi, second by Morello to closed the public portion.

**Regular Meeting Agenda Items:**

**1. –**A**. HEALTH INSPECTION REPORT:**

Monthly Status Report – Health Inspector Salerno reviewed the monthly status report with the Board and answered questions. Discussion ensued regarding that certain establishments have had to appeared in court due to summons that have been issued for health code violations.

B. **FINANCIAL DISCLOSURE FORM**: The Board discussed the annual Financial Disclosure form and how to fill it out.

**2 – DEPARTMENTAL REPORTS**:

1. **Bills** – A motion was made by Board Member DeMarzio and seconded by Board Member Proctor to authorize payment of bills. Motion carried by the members present.
2. **Office Department Report – March 2019**
3. **Vital Statistic Report – March 2019**
4. **Office Revenue Report – March 2019**
5. **March 11, 2019 Regular Meeting Minutes** A motion was made by Board Member Craft and seconded by Board Member Randazzo to accept and file items 2b through 2e. Motion carried by the members present.

**6. – COMMITTEE REPORTS**:

**By Law Committee** had no report at this time.

**Finance Committee** had no report at this time.

**Ordinance Committee** had no report at this time.

**Personnel Committee** had no report at this time.

**Public Relations** Committee had no report at this time.

A motion was made by Board President Morello and seconded by Board Member Proctor to adjourn. Motion carried by the members present.

Respectfully submitted,

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Marlene DiStefano

Board of Health Secretary